



LLANGATTOCK COMMUNITY COUNCIL

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Ordinary Meeting – Agenda

You are summoned to attend an Ordinary Meeting of Llangattock Community Council.

Date: 14th July 2026 Time: 7.00pm Location: Llangattock Village Hall Chair Tim Jones - Clerk Kay Bailey

Public Participation – 15 minutes

42/26 Apologies for Absence

43/26 Declarations of Interest

44/26 Minutes of Previous Meeting

Motion: To approve the minutes of the meetings held on 16th June 2026.

45/26 Matters Arising

[W Llangattock Community Council Matters Arising for Full Council 14th July 2026.docx](#)

Motion 1: LCC notes the draft Active Travel Network Map, including proposed new pedestrian and shared-use links to the canal, the Beech Woods, which are welcomed, and to Dardy. However, there is insufficient detail on this map to assess whether the draft changes between Hillside Road and Dardy, through the 'old' part of the village can be achieved given restricted space on our highways and without undue heritage impact in the conservation area.

Motion 2: LCC writes to congratulate and thank CSAG.

46/26 County Councillor's Report

47/26 Governance Items

- Assertion 10 update (Clerk)
- Review of Council priorities 2025-2027
- Membership of outside bodies
- Storage & Technology - Microsoft 365 / Google Drive

Storage & Technology

To receive an update on the Council's document storage arrangements and consider the future management of electronic records.

Motion: To approve the migration of confidential and GDPR-sensitive Council records to Microsoft 365, with access restricted to authorised officers and Members where appropriate. Publicly available records, including agendas, minutes, policies and other published information, shall continue to be maintained within the Council's Google Drive in accordance with the Council's Publication Scheme.

Motion: To approve the development of an in-house cemetery register and mapping system using Microsoft Excel, with the Clerk to report back to Council on the proposed implementation and migration of records from Scribe Cemetery.

- Facilities Support Officer Equipment

Motion: To consider the options presented and determine the procurement of an Apple iPad for the Facilities Support Officer.

Policy review:

- Publications Scheme [W](#) LCC Publication scheme 08 - new contact details 12.docx
- Updated addendum to the code of conduct
[W](#) Llangattock Community Council addendum to the Model Code of Conduct for Tow...

48/26 Finance Items

Bank reconciliation

[PDF](#) GetReconcileAll (2) 30-06-26.pdf

Motion: To review and approve the bank reconciliation

Payments / finance approvals

[2026-2027 Payments](#)

Motion: To approve the schedule of payments and note the receipts received since the last meeting.

Audit update (RFO)

49/26 Community & Environment Committee Report

This committee has not met

50/26 Central Services & Planning

This Committee has not met

Planning application:

No new applications at the time of publication

51/26 Correspondence & Outside bodies updates

- Cwmdu Eisteddfod - request for funding

Motion: To consider the request and determine the Council's response.

Outside bodies:

- Appointment of Community Council representative to Llangattock Church in Wales Primary School Governing Body (for confirmation). Any updates from Council representatives.
- Village Hall Committee, any updates from representatives.

52/26 Date of Next Meeting 15th September 2026

Motion: To delegate authority to the Clerk, in consultation with the Chair and Vice-Chair, to take all necessary actions on behalf of the Council during the August recess until the next Ordinary Meeting in September 2026. This delegation shall include responding to consultations, submitting observations on planning applications, dealing with urgent correspondence, authorising expenditure already provided for within the approved budget or where delay would be detrimental to the Council's interests, and taking any action necessary to protect the Council's legal, financial or operational position. All decisions made under this delegated authority shall be reported to the next available meeting of the Council.

If you want to join this meeting, please contact the Clerk on llangattockcc@gmail.com or 01873 770652