LLANGATTOCK COMMUNITY COUNCIL
CYNGOR CYMUNED LLANGATWG

Minutes of the Annual Meeting of Llangattock Community Council held online via GoToMeeting on Tuesday 2 June 2026 at 7.00pm

Present: Cllr T Jones (Chair), Cllr S Jones (Vice Chair), Cllr G Jones, Cllr S Charitos, Cllr J Logie

Apologies: Cllr H Burns, Cllr G Dobbs, Cllr J Rees

1/AM26 Election of Chairman for 2026/2027

Resolved: That Cllr Tim Jones be elected Chairman for the municipal year 2026/2027.

The Chairman signed the Declaration of Acceptance of Office.

2/AM26 Election of Vice-Chairman for 2026/2027

Resolved: That Cllr Sam Jones be elected Vice-Chairman for the municipal year 2026/2027.

3/AM26 Minutes of the Annual Meeting held May 2025

Resolved: That the Minutes of the Annual Meeting held in May 2025 be approved as a true and accurate record.

4/AM26 Review of Delegation Arrangements

Council reviewed the delegation arrangements to committees, sub-committees, staff and other local authorities.

Following discussion it was:

Resolved: To adopt the delegation arrangements as presented, subject to the delegation wording for planning being amended to allow planning applications received between quarterly committee meetings to be referred directly to Full Council where appropriate.

5/AM26 Review of Terms of Reference

Council reviewed the Terms of Reference for its committees.

Resolved: To adopt the Terms of Reference, subject to the amendment agreed under Minute 4/AM26.

6/AM26 Appointment of Members to Existing Committees

Resolved: To defer appointments to committees until the next Ordinary Meeting due to the number of members absent.

7/AM26 Appointment of New Committees

No new committees were proposed.

8/AM26 Review of Standing Orders

Council reviewed the Model Standing Orders.

Resolved: To adopt the Standing Orders as presented.

Financial Regulations had already been reviewed and adopted under Minute 118/25.

9/AM26 General Power of Competence

Council reviewed the eligibility criteria for the General Power of Competence.

It was noted that the Council did not currently meet the statutory requirements.

10/AM26 Council Annual Report

Resolved: To defer adoption of the Annual Report until a future meeting when the report had been completed.

11/AM26 Training Plan

Council reviewed the Council Training Plan.

The Clerk reminded Members of the training opportunities available through One Voice Wales and confirmed that training requests could be accommodated within the approved budget.

12/AM26 Review of Legal Agreements and Other Arrangements

Council reviewed the Council's legal agreements and arrangements with other local authorities, community organisations, businesses and contractors.

The Clerk advised Members of:

- the continuation of existing contracts;
- the forthcoming replacement of contractors where applicable;
- existing Memoranda of Understanding;
- current wayleave agreements;
- the possible need to obtain legal advice regarding the Plas wayleave following the death of the landowner.

Resolved: To continue the current arrangements as presented.

13/AM26 Representation on External Bodies

Resolved: To defer appointments to external bodies until the next Ordinary Meeting.

Members were asked to consider which bodies they wished to represent.

14/AM26 Review of Inventory of Land and Assets

Council reviewed the Asset Register and inventory of land, buildings and office equipment.

The Clerk agreed to provide a copy to the Facilities Support Officer to assist with future inspections.

15/AM26 Insurance

Council reviewed the insurance arrangements and quotation received.

Resolved: To accept the insurance quotation for the 2026/2027 municipal year.

Resolved: That the Clerk investigate cyber security insurance and obtain quotations for consideration at a future meeting.

16/AM26 Review of Council Subscriptions

Council reviewed its subscriptions including One Voice Wales, SLCC, ICCM, Scribe, MailChimp, Google Workspace and Microsoft 365.

It was agreed that the Clerk would investigate possible alternatives to certain software subscriptions before future renewals where appropriate.

17/AM26 Section 137 Expenditure

Council reviewed expenditure incurred under Section 137 of the Local Government Act 1972.

The Clerk reported expenditure during the previous financial year and confirmed it remained well within the statutory limit.

18/AM26 Appointment of Internal Auditor

Resolved: To reappoint Sue Lilly as Internal Auditor for the 2026/2027 financial year.

19/AM26 Time and Place of Ordinary Meetings

Resolved: That Ordinary Meetings continue to be held on the third Tuesday of each month.

Resolved: That the July meeting be provisionally moved to **14 July 2026**, subject to the necessary arrangements being made.

There being no further business, the meeting closed at approximately **7.37 pm**.