



LLANGATTOCK COMMUNITY COUNCIL

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Llangattock Community Council (LCC)

Ordinary Meeting – Minutes

Date: 17 March 2026

Time: 7pm

Location: Online

Welcome and Opening

The Chair, Cllr Tim Jones, opened the meeting and confirmed it was being recorded.

Attendance

Present:

- Cllr Tim Jones (Chair)
- Clerk – Kay Bailey
- Cllr Jane Logie
- Cllr Helen Burns
- Cllr Gail Jones
- Cllr Sam Jones
- Cllr Julian Rees
- Cllr Sydney Charitos (arrived later)
- Cllr G Dobbs (arrived later)

Also Present:

- Jackie Charlton (Powys County Councillor – part meeting)

113/25 Apologies for Absence

No formal apologies were received.

- Gwen Dobbs noted as delayed
- Sydney Charitos expected to join later

114/25 Declarations of Interest

No additional declarations were made.

115/25 Minutes of Previous Meeting

The minutes of the previous meeting were approved as a true and accurate record.

Proposed: Cllr Sam Jones **Seconded:** Cllr Helen Burns

116/25 Matters Arising

Storm Bert Flooding (Section 19 Report)

Signed by Chair:

- The County Councillor's report stated that the S.19 Report had been completed and submitted to relevant authorities.
- Llangattock Community Council noted frustration that residents have not yet seen the report.
- The County Councillor stated that the report should now be publicly accessible and will be shared.

Action: Jackie Charlton to ensure a report is provided to Llangattock Community Council.

Flood Mitigation Funding

- Community input enabled Powys County Council to secure funding for a flood mitigation business case.
- Powys County Council acknowledged the contribution of residents and the Community Council.

Hub Planning Project

- Drainage testing complete.
- Heritage report received (requires minor amendments).
- Design being finalised with the architect.
- Planning application expected shortly.

Decision: An Extraordinary Meeting will be arranged to review and approve the planning application on the 24th March 2026

117/25 County Councillor Report – Jackie Charlton

Crickhowell High School Consultation

- Ongoing consultation regarding future education provision.
- Concerns raised about lack of visible community engagement in documentation.
- Assurance given that wider community consultation will take place over the next 12 months.

Action: Jackie Charlton to raise concerns about community inclusion before Cabinet review.

Consultation Transparency (Travel & Modelling)

- Questions raised regarding:
 - Travel time assumptions (1 hour each way)
 - Visibility of modelling methodology
- Clarified that:
 - The 1-hour travel principle is a county-wide "place-based planning" standard based on bus travel.

College Engagement

- Council noted low response from colleges and learners.
- Confirmation that colleges are being engaged regionally.

Action: Request for stronger learner engagement in future stages.

Signed by Chair:

Active Travel Scheme

- Works ongoing between the village and Llangattock Crickhowell bridge.
- Concerns raised:
 - Future consultations on the central section
 - Soil and rubble storage
 - Proposed changes involving kissing gates

Actions:

- Jackie Charlton to obtain update on next consultation phase
- Chair to engage with contractors regarding current works and the kissing gates

High School Facilities (Library & Sports Centre)

- The school can no longer fund the library and sports centre due to a budget deficit.
- Sports facilities will no longer be available for casual hire.
- Library provision under review with potential for community-led model.

Highways & Potholes

- Roads to be inspected.
- Repairs prioritised based on safety thresholds.
- Long-term resurfacing remains subject to funding and prioritisation.

118/25 Governance Items

Financial Regulations Review

The Clerk presented the updated Financial Regulations based on the latest model received via One Voice Wales / NALC.

- Key updates include:
 - Modernisation (electronic payments, banking controls)
 - Structural changes to regulations

Procurement Policy Updates

- New Procurement Act 2023 thresholds to be adopted.
- Proposed changes:
 - Formal tender threshold increased to £60,000 (incl. VAT)
 - Contracts over £30,000 require formal advertisement

Local Threshold Flexibility

- Council discussed retaining flexibility for smaller contracts:
 - Under £5,000: estimates invited (not mandatory)

The Council noted that the **local thresholds differ from the model guidance** in order to:

- support engagement with local contractors
- ensure deliverability of smaller projects

Signed by Chair:

- reflect practical experience from previous Council projects

RESOLVED:

- To adopt the updated Financial Regulations **subject to the Clerk incorporating the agreed amendments** including a justification for deviation from model thresholds to be formally recorded within policy and reviewed annually.
- To retain the Council's existing **local procurement thresholds for lower value contracts**, on the basis of operational practicality and previous project delivery experience
- To align higher thresholds with the **Procurement Act 2023 requirements**

119/25 Finance Items

The Clerk/RFO presented a **schedule of payments made and to be made**, in accordance with the Council's Financial Regulations and pre-approved expenditure arrangements.

RESOLVED:

- To **note and approve payments made under delegated authority**
- To **approve the schedule of payments for the meeting**
- To confirm that **all payments are supported by appropriate invoices and verification**
- Survey Monkey invoice will be considered at a later date once Cllr T Jones and Cllr S Charitos have discussed this further

Motion: to accept the conclusion of the audit from Welsh Audit Office and the response from the RFO

Request to include this in the extraordinary meeting on the 24th March to allow for a more in-depth response

Motion: to change the payday for the Clerk to the 28th of the month

Resolved: approved

Peninsula - Update provided regarding cancellation of policy. A minimum sixth month cancellation period is required. This would lead to an additional monthly payment which was not budgeted for. This requirement was noted by the Councillors.

The Council had requested that the Chair of the Council (CofC) and the Chair of Central Services (CCS) along with the Clerk review the proposed job specification for a new staff role to see whether it could be fulfilled by an apprentice. As part of this process, the roles of CofC, CCS and Clerk were reviewed to see what could be handed over. The Clerk shared the information sent

Signed by Chair:

to all Councillors in relation to the purpose of the role and the hours/activities currently undertaken by the Clerk and the two Chairs. This was considered alongside the advert for the role.

Motion: to accept the job description and advert and instruct the Clerk to advertise the position.

Proposed: Cllr S Jones **Seconded:** Cllr H Burns **Resolved:** for the Clerk to advertise the position.

120/25 Community & Environment Committee

No meeting was held.

121/25 Central Services & Planning

Cemetery (& Burials)

- Burials for the last month - Clerk updated the Council.
- Memorial bench request from relatives of a former resident. National Grid have confirmed where the underground cables are along the gated path adjacent to the cemetery.
- The Council is still investigating stopping single-use plastics in wreaths and floral displays in the cemetery.

Maintenance of Assets – Asset Tour

- Tim Adams grounds maintenance – moss clearing of paths becoming a priority in the cemetery. No local machines available for hire. We have looked at purchasing a small machine but the best ones are around £1,800 and tool attachments to trimmers do not look robust enough. Stephan Butcher has kindly forwarded a contact for a contractor they use. Update at Central Services.
- Asset tour will be undertaken by Cllr G Jones, the Clerk and Cllr S Charitos shadowed Steven Butcher on his quarterly play equipment walkaround.

Maintenance (Public Toilets)

- Gail is still working on changing energy suppliers to benefit from solar panels on toilet block roofs.
- Big thank you to Craig and his team from Land & Stone for installing a new water heater in the accessible toilet pod. An additional new valve was required to complete the job. Invoice to come.

New Play Project – No further developments at this stage.

- Stephan Butcher, PCC, will carry out an inspection on Thursday 26th March ahead of the new arrangement. Months of wet weather have hampered asset tour inspections and with hopefully drier weather coming towards Easter holiday the play equipment will likely be busy.

Trees Update:

- Gwyn and Julian will look at the removal of the diseased ornamental cherry opposite the Shoe in the spring. (Thank you)

Signed by Chair:

Planning

Central Services & Planning Committee will meet next on **Thursday 26th March**. Any planning applications to come in meanwhile will be discussed at the next available Full Council and Central's Terms of Reference to be amended to reflect this.

122/25 Correspondence & Outside Bodies Updates

- Crickhowell High School consultation - dealt with under matters arising
 - A brief update was received from Cllr S Jones regarding Powys County Council's draft Economic Growth Plan (2026–2040), which is currently out to consultation. The plan identifies key sectors for growth, including energy, advanced manufacturing and defence, and is supported by a list of "50 Big Ideas" such as tourism and training initiatives. While the overall ambition was noted as positive, some elements were considered lacking in detail, particularly around delivery of certain sectors. Members were advised that the consultation period is limited (approximately one week remaining) and encouraged to review and respond via the Council's website. Further updates are expected following the close of the consultation.
 - Powys T&CC focus group expression of interest - Cllr T Jones will attend
 - Refugee Sanctuary welcome event - this was noted with thanks.
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123/25 Date of Next Meeting 21 April 2026

Signed by Chair: