

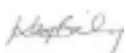
# Llangattock Community Council - CYNGOR CYMUNED LLANGATWGW

The following are the minutes of a meeting of Llangattock Community Council's Central Services Committee held online on Thursday 12th September 2024 7pm.

**Attendance:** Cllr G Jones (Chair), Cllr R Jones, Cllr J Rees

**Public Participation:**

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| 30/24 | Apologies for absence   | Cllr A Stubbs, Cllr S Ady, Cll G Dobbs |
| 31/24 | Members' declarations of interest   | None                                   |
| 32/24 | <p><b>Minutes from the meeting of 25th July 2024 - agree as true and accurate &amp; matters arising from this meeting:</b></p> <p><b>Proposed:</b> Cllr R Jones <b>Seconded:</b> Cllr J Rees</p> <ul style="list-style-type: none"> <li>- Fencing work in the recreation ground - Cllr G Jones confirmed that the fencing had been completed.</li> <li>- Gate lever welding completed by RJ/GD - Cllr G Jones thanked the Councillors for their work on this gate.</li> <li>- Tim Adams various maintenance completed, Cllr G Jones confirmed that more work had been completed in the car park (weeds)</li> </ul>  |  |
| 33/24 | <p><b>Standing Item: Cemetery (Burials)</b></p> <ul style="list-style-type: none"> <li>● Shed: <ul style="list-style-type: none"> <li>- The Funeral Bier - offer of £250.00 has been received, invoice has been raised and sent to the purchaser.</li> <li>- Shed roof maintenance - no quote yet</li> </ul> </li> </ul> <p>This needs to be chased.</p> <ul style="list-style-type: none"> <li>● Missing items belonging to the grave digger - arranging site meeting</li> </ul> <p>A brief discussion was held in relation to the missing items.</p> <ul style="list-style-type: none"> <li>● Monthly Grounds Maintenance - Tim Adams</li> </ul> <p>Memorial garden works to be done.</p> <ul style="list-style-type: none"> <li>● Upcoming burials - one completed on the 3rd September, upcoming on the 17th September</li> </ul> <p>Cllr G Jones will be texting OTM Ltd in relation to the hedging in the Cemetery.</p> |  |
| 34/24 | <p><b>Standing Item: Central Services (Maintenance)</b></p> <ul style="list-style-type: none"> <li>● Asset Tour details carried out by <ul style="list-style-type: none"> <li>- Gate lever dealt with by GD</li> <li>- Cllr S Ady dealing with the next tour</li> <li>- Cllr J Rees will be dealing with October</li> </ul> </li> </ul> <p>New weed pump spray to be ordered for weed clearance. Cllr J Rees stated that given the amount of grass that has come up due to the non clearance will need to be dealt with with chemicals. Cllr G Jones suggested flame burning but Cllr Rees suggested that the chemicals (glyphosate) now in use are not as harmful as previously suggested. Cllr G Jones will research this</p>   |  |



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|                     | <p>position, but for the moment Tim will continue with the pump and vinegar.</p> <ul style="list-style-type: none"> <li>● Powys Rospa report - not received, normally completed in August</li> <li>● Zip wire matting - quote being arranged</li> </ul> <p><b>Toilets</b></p> <ul style="list-style-type: none"> <li>● Toilet pod - light motion sensor not working, water heater replacement - ongoing</li> <li>● Toilet opening time - awaiting response from the contractor in relation to other outside input.</li> <li>● Cllr T Jones bought rods for the toilet blockages, the toilet roll holders are now available to use to help with the toilet rolls falling in the toilet.</li> <li>● Anti Social Behaviour Reported to Dyfed Powys Police - closing earlier appears to be helping/PCSO Lee Garret is aware.</li> <li>● Discuss CCTV options - this is on hold, still awaiting quote from Todds Security, Cllr G Jones has chased again</li> <li>● Toilet refurbishment - PAVO grant latest - Cllr G Jones confirmed that an on site meeting took place yesterday and they are on track to finish by the 30th November. An interim payment will be made by PAVO.</li> </ul> <p><b>Trees</b></p> <ul style="list-style-type: none"> <li>● Tree works update - remedial works undertaken. D L Corran completed the tree work. Awaiting the invoice.</li> <li>● The Woodland group were potentially interested in taking the dead wood in the Glebe field.</li> </ul> |
| <p><b>35/24</b></p> | <p><b>Standing Item: Play Equipment Fund</b></p> <ul style="list-style-type: none"> <li>- Waffle Van contribution of £70 made. Request to attempt park in Feb 25</li> </ul> <p><b>Motion:</b> to allow the waffle van to attempt site in Feb half term 2025</p> <p><b>Proposed:</b> Cllr J Rees <b>Seconded:</b> Cllr R Jones</p> <p>Cllr J Rees suggested that Beefy Boys, he will source their contact details.</p>  |
|                     | <p><b>Standing Item: Environmental issues</b></p> <ul style="list-style-type: none"> <li>● Environmental policies</li> <li>● Section 6 Duty - potential grant from the BBNPA for a biodiversity report. 16th October Wye and Usk meeting - Slow the Flow in Village Hall</li> </ul> <p>A brief discussion in relation to the potential grant. Cllr G Jones will chase the officer in relation to information about this.</p> <ul style="list-style-type: none"> <li>● Emergency Info Pack</li> <li>● Powys quarterly flood meeting due below the wet season begins. The next meeting is the 19th September.</li> <li>● Speedwatch session in Llangattock - speed watch was due to be completed 8th September but was rained off - the next date on Sunday</li> <li>● Cllr J Rees - report on KSIs for August</li> </ul> <p>13 sheep killed - 4 injured 1 horse killed and 1 injured - Llangattock Mountain figures. PCSO Lee Garret was aware - it appears to over the top of the mountain and appears to be cars racing from Ebber Vale down to</p>   |
| <p><b>36/24</b></p> | <p><b>Standing Item: Governance, Insurance &amp; Legal updates</b></p> <ul style="list-style-type: none"> <li>● <b>Peninsula setup:</b> (Clerk/Cllr S Ady)</li> <li>● <b>Lease:</b> Glebe Field Farm Business Tenancy has been received - update from the Clerk</li> </ul> <p>The Clerk stated that there was a query in relation to the fencing and walls, stating that if the walls come down that it would be the tenants responsibility, along with the kissing gate.</p> <p>The wall is under the Council's insurance policy. The issues were discussed and it was agreed to change the tenancy to reflect this. To remove gates, fencing and wall from the agreement.</p>  |

*K Bailey*

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|              | <b>Proposed:</b> Cllr R Jones <b>Seconded:</b> Cllr J Rees <b>Resolved:</b> for the Clerk to contact the solicitor to make the adjustments.  |
| <b>37/24</b> | <p><b>Standing Item: Finance</b></p> <ul style="list-style-type: none"> <li>Updated financial position 24-25</li> </ul> <p>The RFO shared the forecast to the end of August with the committee. The heading for the play equipment budget was confirmed to be different to the Scribe report. The increase to the water bill and the increase to the toilet cleaning bill were acknowledged and the headings will be examined and increased later in the financial year.</p> <ul style="list-style-type: none"> <li>Water bill - Cllr R Jones and the contractor opened the drain and confirmed that the meter was indeed running constantly - an adjustment was made internally and it slowed. There was a potential problem with a pipe under the road that will be reported to Welsh Water.</li> <li>Investment Strategy policy is required (Cllr S Ady/RFO) - delayed until Cllr S Ady's return - noted</li> </ul> <p><b>Motion:</b> to pay the fencing contractor<br/> <b>Proposed:</b> Cllr J Rees <b>Seconded:</b> Cllr R Jones</p> |
| <b>38/24</b> | <p><b>Standing Item: HR, Complaints panel, Recruitment panel, Grievance and disciplinary panels update</b></p> <p>No updates</p>   |
| <b>39/24</b> | <p><b>Project: Council ToolKit Update (Clerk, Cllr S Ady, Cllr G Jones)</b></p> <ul style="list-style-type: none"> <li>Training Matrix to be completed - update from the Clerk</li> </ul> <p>A couple of matrix's are still to be received.</p>  |
| <b>40/24</b> | <p><b>Correspondence Items:</b></p> <ul style="list-style-type: none"> <li>Email 11th Aug - visitor - comments on park and toilets. A thank you email will be sent. Cllr</li> <li>Email 8th Sep - previous contractor for the toilets has suggested that he would be able to assist with the public toilets if the new contractor requires any coverage in the New Year. This has been suggested to the new contractor.</li> </ul>   |
| <b>41/24</b> | <b>Date of next committee meeting to be 24th October 2024</b> - noted  |

*K Bailey*