

Llangattock Community Council - CYNGOR CYMUNED LLANGATWGW

an ordinary meeting of Llangattock Community Council, held online and in person at Llangattock Village Hall on Tuesday 19th December 2023 7pm.

Attendance: Cllr R Jones (Chair), Cllr T Jones (Vice-chair), Cllr S Ady, Cllr K Inglis, Cllr H Burns, Cllr J Rees, Cllr G Dobbs, Cllr A Stubbs, Cllr G Jones

County Councillor - Jackie Charlton
Clerk - Kay Bailey and two members of the public

Public Participation:

81/23	Apologies for absence: Cllr A Williams
82/23	Members' declarations of Interest - None
83/23	Minutes to approve from meeting of the 21st November 2023 and any matters arising: Proposed: GJ Seconded: HB Resolved: that the minutes were a true and accurate record Matters arising: 70/23 - Resident letter in relation to parking has been passed to the County Councillor as requested by the resident. 80/23 - The Clerk responded to the resident in relation to the query about dogs in the recreation ground. - noted
84/23	County Councillors Report (for information only) - this report is available online Cllr Tim Jones thanked Cllr Charlton for information about speed testing and enforcement in Llangattock which had found a significant number of drivers in excess of the new 20mph limit. He asked whether a similar assessment could be carried out in the Legar, which the Place Plan had identified as being a particular area of concern.
85/23	Report from the Finance Committee for Full Council agreement and any associated Motions for the Full Council (Cllr S Ady & RFO) We had a detailed discussion around each of the committees and their requirements for the next financial year, and agreed on the budget to be shared with you this evening. The elements that we discussed in detail related to Reserves, Community Grants and Subscriptions which I will outline to you under our Budget item. Our internal Auditor has advised us that she is no longer able to support us. Kay will ask the SLCC if there is anyone who can help us in this area or whether we will need to go externally to an Accountancy firm. The final area that we discussed was the current grant funding requests that we have received from our current budget 23/24.

We have received requests from the Air Ambulance and also Crickhowell Volunteer Bureau. Unfortunately the CVB hasn't at this time been able to provide us with all the information that we asked for at our November meeting. When we receive this we will review the request.

We did however, say that we would give £200 (out of our £500) budget to the Air Ambulance.

Committee report followed by:

- **Motion:** for full council to accept the payments and receipts made and instruct the Clerk to pay the invoices listed

Proposed: SA Seconded: GJ Resolved: for the clerk to make any payments outstanding

- **Motion:** for the full council to accept the reconciliation report for November 2023

Proposed: RJ Seconded: TJ Resolved: that the reconciliation report was accepted

- **Motion:** to discuss the budget and precept for 2024-2025

This motion was not proposed and it was requested that the discussion and acceptance of the budget and precept be moved to January 2024.

- **Motion:** To respond to Crickhowell Volunteer Bureau's request with a donation of £200

This motion was not proposed as new information had been received from the CVB from the Clerk this evening.

- **Motion:** To donate £200.00 to the Welsh Air Ambulance

Proposed: TJ Seconded: KI Resolved: for the clerk to pay £200 to the charity

86/23

Report from the Planning and Environment Committee for Full Council agreement (Cllr K Inglis) and any Motions for the Full Council to Consider.

ENVIRONMENT

- **Revise LCC statement of Climate Emergency** - Postponed to 2024
- **Update on THINK progress** - Cllr Inglis – shared a report, detailing work to date researching the idea of a community shuttle bus & car share schemes. Attended THINK Conference in Cardiff on 13/12/23.
- **Slow the Flow: WuF meeting update** - Cllr Inglis – shared information on progress by the Wye & Usk Foundation. They have met with several landowners and have had some positive responses, done soil samples and discussed interventions. Transponders placed on two bridges to monitor the water levels from now on for the length of the project.
- **LCC Website** - now live after approval from Full Council, deciding next on which sections to translate to Welsh.
- **Swimming, Usk water quality and signage** - letter sent to Powys, reply from Stephan Butcher who is happy to meet with us and chat it through. Reply to be sent to SB, asking to meet him next Spring/Early Summer, as no problem currently.
- **Land drainage issues** - Cllr K Inglis reported on the email having now been sent to PCC concerning Land drainage matters, awaiting confirmation of an in-person site meeting in January with an Officer. (Lyn P or Vincent P)

PLANNING

- **23/22489/FUL** - Teg Fan, Hillside Road – discussed, Councillors unanimous in approval of this scheme. Improvements to existing house that is a bit of an eyesore, great environmental

and thermal improvements. Good, detailed planning statement submitted alongside the application. Clerk to reply that Council are happy to support this application.

- **23/21866/FUL** - 4 Church View - roof lights revisited – no new documents online, our last letter only uploaded on 30th November, so there has been a delay and we are still awaiting a reply.
- **23/22412/TRCA** - Proposal: “Tree 12 - remove Tree 50+51 - remove dead stem/remove tree Tree 24 - remove limb Tree 70-73 - deadwood branches removal Tree 34-deadwood Approval received – Quote received from OTM, being handled under central, Cllrs J Rees & G Dobbs requested to help with some of this tree work.
- **23/22248/FUL & P19897** - Winneba – Decision notice received. Permission granted subject to conditions and in accordance with 14th August 2023 plans.
- Response from **19/17904 J Scott** – email reply received – matter closed.
- **23/22514/LBC** - Ty'r Philip-Evan Farm , Hillside, Llangattock NP8 1LF. (duplicated in error?) This is an additional application to **23/22247/LBC**. Plans P201,P203 & P300 have been superseded by this new application.
- **22/21395/FUL** - Gron house – further correspondence received from multiple residents. P&E Committee held a long discussion over residents’ concerns. LCC is still awaiting a response to our letter sent to the Planning Authority on 21/11/23. Cllr Inglis had a phone conversation with Julia Woods – Enforcement Officer on Fri 15th. To be reported in full to P&E at the next meeting. Councillors did discuss visually inspecting the site of application, and after seeking the advice of the Clerk, I wish to draw attention to the following:

Standing Orders state that:

1. RESTRICTIONS ON COUNCILLOR ACTIVITIES

a. Unless duly authorised no councillor shall:

.inspect any land and/or premises which the Council has a right or duty to inspect; or

.issue orders, instructions or directions.

If the committee still feel a site visit serves a purpose, then authorisation would need to be obtained through a motion at the next P&E in January.

The Clerk was requested to add this onto the P&E agenda in January.

OTHER MATTERS

20mph update on exclusions to the 20mph for the village – **Dyfed Powys Police are enforcing the 20mph limits from the 27th January 2024.**

Cllr G Jones attended an Enforcement training course – fed back some information, will write up some notes and share with the committee.

Date of next committee meeting January 9th 2023 – moved by one week due to absence.*

	<p>Planning Applications to be discussed next Planning and Environment meeting is the 9th Jan 2024</p> <p>23/22513/FUL/LBC</p> <p>Proposal: "Addition of rooflights to the farmhouse and demolition of an existing porch and replacement with a new porch."</p> <p>Address: Ty'r Philip-Evan Farm , Hillside, Llangattock NP8 1LF</p> <p>After discussion there was no objection or comment to this application.</p>
<p>87/23</p>	<p>Report from the Central Services for Full Council agreement and any Motions for the Full Council to Consider (Cllr G Jones)</p> <p><u>Maintenance update</u></p> <ul style="list-style-type: none"> ● The RoSPA report from September 2023, received October was discussed with attention focussing on areas requiring action in the near future (ie not low risk items). ● There was some concern that mole hills in the recreation ground could cause damage to mowing equipment. Further investigations to come on how other members of the 5C's deal with this problem. ● There is further decay in the timber posts on the multi-play equipment and the programme for early replacement is still in place to be within the next 2-3 years max. The donations by the ITV location filming crew were very welcome and will help support a grant bid when it becomes necessary. We have asked Wayne from DragonPlay to look at the specific equipment on his 3-monthly inspection. However, we are still waiting to hear from him as he intended to carry out an inspection in early December and we have not had a response since the end of November. ● Tim carried out the November asset tour using the new app on the phone as a trial run. This is still work in progress as any items for attention will be logged on the new BrightSafe system. Meanwhile the paper copy of the asset tour will still be used as well. ● OTM have carried out hedge trimming in the cemetery and strimmed the gated path in the Glebe Field. ● The kicking wall also discussed at length, all options including repair or demolition will cost. A motion was carried to leave the decision until Place Plan outcomes were clearer in the new year and the potential for new goal posts to be provided before dismantling the wall. New goal posts would also need budget provision. ● Since committee last met strong winds brought down a tree in the hedgeline with the cemetery and Plas fields. The owners of the Plas have now cut back the branches which were obstructing the footpath and intend to clear the rest in their own time during the holidays. <p><u>Cemetery</u></p> <ul style="list-style-type: none"> ● Kay is booked on to a course in March next year on Cemetery Maintenance and Compliance, as part of her membership to the ICCM. ● Cllr G Jones attended Nancy Stockham's funeral at St Catwg's on Tuesday 12th December. It was well attended by immediate family and friends and a card to Nancy's family was

delivered to her house sending condolences on behalf of the Community Council in recognition of the many years devoted to serving her community.

- Attending the internment at the grave, the footpaths leading from the church to the cemetery were extremely muddy (particularly in the worn dips at the kissing gates) with much of the path by the Onneu bridge covered in sludge and indistinct from the surrounding grass areas. I don't think anyone's footwear was spared and after this update I would like to put a motion to Full Council to obtain a quote to have the paths from the church to the cemetery to be cleared and redefined as much as possible, although it is already acknowledged that BB are responsible for these sections of footpath.

Toilets Update:

- **Building works Phase 2:** Thank you to Richard for his photographic updates of the building works and great to see the roof structure of the store room taking shape. Latest news RJ?
- Toilet Closing Volunteers - Need more volunteers to take pressure off few who are also prepared to cover the Christmas period (thank you vouchers). If anyone can think of suitable volunteers please let me or Kay know, obviously the closer they live to the park, the less arduous the task!

Trees Update:

- List of trees which require most attention (chainsaw work) given to RJ, GD, JR to look at to see what can be managed "in-house". OTM's quote for all works from the 2023 survey was around £3,300 in total. Although some of the costs were not essential works.

Governance and Insurance Update

- We will need to find a new internal auditor to replace Sue Lilley. Kay to make inquiries within 5C's and SLCC, but we can expect to pay more

Finance Update

- Sam, Kay and Gail looked at the budgets for next financial year held in Central. Jobs which will incur costs were discussed, such as fitting a thermostat to the toilet pod to stop the water from freezing in pipes/basin or bowl., moss clearance from cemetery paths and play equipment surfaces and decide on how to proceed with repairing the cemetery shed. We have kept a small amount in for fence repairs – in particular along the Beechwood boundary which may need attention next financial year.
- Vouchers for the current volunteers including Andy Braithwate to be organised for Christmas – motion carried.

HR (incl. Complaints, Recruitment, Grievance & Disciplinary Panels)

- The correct annual incremental pay award has now been adjusted and finally sent to Kay

Council Toolkit Update

- WIP – the purchase of a mobile phone for the Clerk to have for work use, which also builds resilience into the council's work. We would be grateful for Tim's advice on how a new mobile phone number can be connected to council's landline and would also need a recorded message answering service on it.

	<p>Motion: To approve the request for a quote to clear and redefine the edges of the footpath from the church to the cemetery, which may also require a little infill for the worn footfall part of the kissing gates.</p> <p>Proposed: RJ Seconded: KI Resolved: for the Clerk to request a quote from Land and Stone</p> <p>Next CS Committee Meeting: Thursday 25th January, 2024. Central Services will be in delegated powers during December and January for matters which require attention before next committee meeting is scheduled.</p>
<p>88/23</p>	<p>Place Plan Steering Group Report for Full Council agreement and any Motions required (Cllr T Jones)</p> <ul style="list-style-type: none"> • 07/23 There were no declarations of interest. • 08/23 The committee approved the minutes of the previous two meetings. • 09/23 To discuss the forthcoming LCC/PCC joint consultation on a residents parking scheme and associated documents. Since the last meeting of the Council, Cllrs T Jones and R Jones held a meeting and received correspondence from officers of the Powys County Council Highways Department about their residents' parking scheme. <p>All this information was turned into a Q+A, map and survey form, and presented to the committee. Cllr T Jones reminded the committee that Full Council had already approved in principle the idea that residents should be consulted. After a lengthy discussion, the committee resolved to put forward the consultation to residents on the basis of the following:</p> <ul style="list-style-type: none"> o The Q+A document, map and survey form as discussed and amended by the committee. Proposed RJ, Seconded GJ, Approved o Only residents, organisations and businesses residing within the areas marked in orange and blue on the map should be consulted. Proposed JR Seconded RJ Approved. <p>Cllr Andy Stubbs asked the record to show that he did not vote for the motion.</p> <ul style="list-style-type: none"> o That waiting times for visitors in shared areas should be limited to 1 or 2 hours. Proposed: KI Seconded: RJ. Approved. o That the residents parking restrictions should last from 8am-8pm. Proposed: HB Seconded: AS. Approved o Under the scheme being put forward, residents with off-street parking would not be able to apply for permits. Proposed: RJ Seconded: Approved JR <p>Following the meeting, the Q+A was sent to Powys Highways Department who approved it and provided some information about the cost of additional enforcement for Powys, should the community want it. This information was then sent to Full Council for approval with the following motion.</p> <p>After the meeting, LCC received approval to use OS Maps in its publications.</p> <p>Motion: That Llangattock Community Council publishes a Q+A document and survey in</p>

	<p>January to ask residents whether they wish to see residents' parking schemes implemented in Llangattock.</p> <p>Proposed: RJ Seconded: HB Resolved: for the Q&A and the survey to be printed and delivered in the new year.</p>
<p>89/23</p>	<p>Correspondence & Other outside Committee feedback:</p> <p>Motion: to write to Welsh Water in relation to the road closures in Llangattock (Cllr T Jones)</p> <p>Proposed: HB Seconded: KI Resolved: for the clerk to send to drafted letter to Welsh Water</p> <p>The next Five Councils meeting is scheduled for the 17th January.</p> <p>Community Hall Committee feedback: County Councillor Jackie Charlton gave feedback on the last meeting which she said was very positive, but there remained a lack of clarity for the committee on the role of the Community Council. The Clerk and Cllr T Jones explained the role of a custodian trustee. The Council requested that this is discussed under its own agenda item at the next Council meeting.</p> <p>LACAS feedback: Correspondence received from a resident in November, which was passed anonymously to LACAS by the Clerk, LACAS have now given their response to the letter via email on the 13th December.</p> <p>The Council thanked the members of the public for attending in relation to this matter. They thanked LACAS for their response to the member of the public that had written to the Council, they complimented the committee on their professionalism and thoroughness. They requested that the Clerk reply to the committee with their comments and to send another letter to the resident assuring them of LACAS' management and directing future correspondence to the LACAS committee.</p> <p>Governors feedback: Cllr A Williams had sent a report in her absence.</p> <p>28/11/23 - email from One Voice Wales - consultation on the Local Governance Finance (Wales) Bill - noted 05/12/23 - email from Urdd - funding appeal, poster for wider social media communication available To be discussed along with the CVBs letter.</p>
<p>90/23</p>	<p>Date of next committee meeting to be the 16th January 2024 - noted</p>