

# Llangattock Community Council - CYNGOR CYMUNED LLANGATWGW

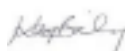
The following are the minutes of a meeting of Llangattock Community Council's Central Services Committee, held online on Thursday 30th November 7pm.

**Attendance:** Cllr G Jones, Cllr J Rees, Cllr S Ady, Cllr R Jones, Cllr A Stubbs,

Clerk - Kay Bailey

**Public Participation:** No requests at the time of publication

61/23	Apologies for absence	Cllr G Dobbs
62/23	Members' declarations of interest	None
63/23	<p><b>Minutes from the meeting of 26th October 2023 - agree as true and accurate &amp; matters arising from this meeting:</b>  <b>Proposed:</b> SA <b>Seconded:</b> RJ <b>Resolved:</b> that the minutes are a true and accurate record</p> <ul style="list-style-type: none"> <li>● <b>Update:</b> Dragonplay for regular playground inspections, due to attend site early Dec.</li> <li>● <b>Update:</b> PHS for the urinal sensor. PHC instructed.</li> <li>● <b>Update:</b> ICCM training "Cemetery Maintenance and Compliance" - Clerk is booked on to the training on Mar 24.</li> <li>● <b>Update:</b> Event Booking form - still being worked on by SA/KB</li> </ul>	
64/23	<p><b>Standing Item: Central Services (Maintenance)</b></p> <ul style="list-style-type: none"> <li>● Receive and note the monthly asset checklist (actions via Brightsafe) - (Cllr T Jones/Cllr G Jones) using new reporting service. This will be done next week and any hazards will be uploaded to the system.</li> <li>● Receive the Play Inspection from ROSPA</li> </ul> <p>Cllr G Jones ran through the ROSPA report with the committee with the following points being noted:</p> <ul style="list-style-type: none"> <li>● Clerk to contact the five councils to ask about mole control</li> <li>● Multiplay required more repair. This is being inspected by Dragonplay on his next visit (Dec/Jan) and he will give a report on the item. RJ stated that the caps need replacing amongst other actions, he felt the fixes are doable. He will attend the site with Cllr G Jones. A quote will be requested after these points.</li> <li>● Zipwire - Dragonplay will be inspecting this item. GJ/RJ will inspect the matting/hole issue.</li> </ul> <p>Low risk items were to be left and to focus on the medium to high risk.</p> <ul style="list-style-type: none"> <li>● Actions for the future: risk assessment for the recreation ground will be redone using the new Brightsafe documentation.</li> </ul> <p><b>Motion:</b> To accept the quotation from OTM Ltd in relation to the tree works required.  This motion was not proposed as volunteer Councillors wished to inspect the works required and undertake the work themselves. OTM will be contacted if there are trees that they can not deal with.</p>	



	<ul style="list-style-type: none"> <li>● Update on toilet refurbishment. Cllr R Jones stated that the works are moving along.</li> <li>● Football wall - further discussion in relation to graffiti and maintenance - any further updates.</li> </ul> <p>A full discussion was had in relation to the report received by the building contractor who has submitted a structural report. Football goals were discussed.</p> <p>The plan is to get goal posts within the recreation ground, depending on the place plan outcomes and to leave the wall in its current condition until this is understood.</p>
<b>65/23</b>	<p><b>Standing Item: Governance &amp; Insurance</b></p> <ul style="list-style-type: none"> <li>● <b>Peninsula setup</b> Cllr S Ady/Clerk have completed ¾ of the HR handbook. - noted</li> </ul>
<b>66/23</b>	<p><b>Standing Item: Finance</b></p> <ul style="list-style-type: none"> <li>● Motion: Accept budget proposal for Central Service 24-25</li> </ul> <p>The budget was shared on screen and Cllr S Ady and the RFO/Clerk ran through the updated budget.</p> <p><b>Proposed:</b> RJ <b>Seconded:</b> JR <b>Resolved:</b> that the proposal will be taken to the finance committee.</p> <ul style="list-style-type: none"> <li>● Updated financial position 23-24 - no change since the full meeting last week</li> </ul>
<b>67/23</b>	<p><b>Standing Item: Complaints panel, Recruitment panel, Grievance and disciplinary panels updates</b></p> <ul style="list-style-type: none"> <li>● Reminder that NALC pay scales are out and the uplift was reported and accepted by Full Council - noted</li> <li>● The clerk noted that a member of the public was querying the hybrid meeting. She is awaiting further contact before further comment.</li> </ul>
<b>68/23</b>	<p><b>Project: Council ToolKit Update (Clerk, Cllr S Ady, Cllr G Jones) -</b></p>
<b>69/23</b>	<p><b>Date of next committee meeting to be confirmed</b> - the Committee will be in delegated powers until the end of January (25th)</p>

*K Bailey*