

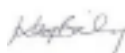
Llangattock Community Council - CYNGOR CYMUNED LLANGATWGW

You are *requested* to attend a meeting of Llangattock Community Council's Central Services Committee to be held online on Thursday 26th October 7pm.

Attendance: Cllr S Ady (Chair), Cllr J Rees, Cllr G Dobbs, Cllr R Jones Kay Bailey- Clerk

Public Participation: None

52/23	Apologies for absence	Chair Gail Jones
53/23	Members' declarations of interest	None
54/23	<p>Minutes from the meeting of 28th September 2023 & matters arising from this meeting: Proposed: Cllr G Dobbs Seconded: Cllr S Ady Resolved: that the minutes are a true and accurate record</p> <p>The Clerk gave a brief update on matters arising:</p> <ul style="list-style-type: none"> ● Makaton Boards - the primary school will be contacting Powys health ● Cleaning hours - no further comment ● The Council is now a member of the ICCM (burial guild) ● The Clerk has submitted an application to BBNPA for tree works from the inspection ● The Clerk has paid for the Powys annual inspection (this normally means it is completed and will be sent soon). ● The Clerk has signed and returned the National Grid lease documentation ● The Pop up Halloween Event on the 31st October has been canceled by the organiser. 	
55/23	<p>Standing Item: Central Services (Maintenance)</p> <ul style="list-style-type: none"> ● Receive and note the monthly asset checklist (Cllr J Rees/Cllr G Jones) <p>The remaining list will be transferred to the Peninsula software "BrightSafe" - all new reports will be automatically uploaded and dealt with via the Clerk/Chair unless the work requires multiple quotes.</p> <p>Motion: To accept the quotation from Dragonplay for regular playground inspections. Proposed: Cllr J Rees Seconded: Cllr R Jones and Resolved: to accept the quote and for Clerk and the Chair to bring the VIRE to the next meeting</p> <p>Motion: To accept the quotation from PHS for the urinal sensor. The quote was discussed and option one was preferable. Proposed: Cllr R Jones Seconded: Cllr J Rees and Resolved: to accept option 1.</p> <p>Motion: For the Clerk to undergo ICCM training "Cemetery Maintenance and Compliance" - cost £135.00 for ICCM members. Proposed: Cllr R Jones Seconded: Cllr S Ady and Resolved: for the Clerk to attend the training session and for Central Services to pay this from Core Services</p> <p>Motion: To accept the quotation from OTM Ltd in relation to the tree works required. Quotation yet to be received.</p> <ul style="list-style-type: none"> ● Update on toilet refurbishment. <p>Cllr R Jones confirmed that they should be able to start at the beginning of November. The Chair had sent her thanks to Cllr Jones for his continued project management. It was confirmed that Land and Stone will also have concreted in the dog sign so that it can not be removed.</p>	



	<ul style="list-style-type: none"> ● Football wall - further discussion in relation to graffiti and maintenance - feedback received from Powys Officer and building contractor in terms of the condition of the wall. <p>The Clerk confirmed that the Powys Officer suggested that a local building firm look at the wall in terms of longevity and safety. The graffiti will remain until a more general decision has been made.</p>
56/23	<p>Standing Item: Governance & Insurance</p> <ul style="list-style-type: none"> ● Standing Orders Motion: To recommend the amendments and report to full Council in November (Cllr S Ady/Clerk) Proposed: Cllr R Jones Seconded: Cllr J Rees Resolved: to recommend the amendments to the full Council in November. ● Peninsula setup - update (Clerk) The Clerk confirmed that she and Cllr S Ady are still amending the HR documents and will report back once completed. The BrightSafe app has already been discussed. Motion: to accept the booking form and booking policy for the recreation ground “pop up events” Motion not proposed and will be bought back when the process has been changed for profit and non-profit and the IT process confirmed. Cllr S Ady stated that in May she will be suggesting that the HR and policy committee be a separate committee to allow this committee to be more focused on the maintenance.
57/23	<p>Standing Item: Finance</p> <ul style="list-style-type: none"> ● November call for budget setting Motion: to delegate the work to the Clerk/Chair and Cllr S Ady to report at the next full meeting - the report will be circulated for comment to the committee Proposed: Cllr R Jones Seconded: Cllr J Rees Resolved: for the Clerk/Chair/Cllr S Ady to create a budget for Central Services and send to the Committee. ● Updated financial position The Clerk confirmed that the finance position was the same as the Full Council meeting on the 17th October
58/23	<p>Standing Item: Complaints panel, Recruitment panel, Grievance and disciplinary panels updates</p> <ul style="list-style-type: none"> ● Reminder that NALC pay scales should soon be released - noted
59/23	<p>Project: Council ToolKit Update (Clerk, Cllr S Ady, Cllr G Jones) Being worked through - ongoing. Noted.</p>
60/23	<p>Date of next committee meeting to be 30th November 7pm 2022 - Noted</p>

K Bailey