

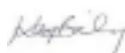
Llangattock Community Council - CYNGOR CYMUNED LLANGATWGW

The following are the minutes of a meeting of Llangattock Community Council's Central Services Committee held online on Thursday 28th September 2023 7pm.

Attendance: Cllr G Jones, Cllr S Ady, Cllr R Jones, Cllr G Dobbs Kay Bailey - Clerk

Agenda Public Participation: No requests at the time of publication

41/23	Apologies for absence	Cllr J Rees, Cllr A Stubbs
42/23	Members' declarations of interest	None
43/23	<p>Minutes from the meeting of July 2023 - agree as true and accurate & matters arising from this meeting: Proposed by Cllr R Jones and Seconded Cllr S Ady, the minutes were resolved to be a true and accurate record</p> <ul style="list-style-type: none"> ● Powys Health Board in relation to the Makaton Board - the committee request that the Clerk to refer to the primary school ● Feedback in relation to the opening/cleaning from the cleaning contractor - RJ will be talking further to the contractor tomorrow ● Cemetery work completed and contractor paid - noted with thanks 	
44/23	<p>Standing Item: Central Services (Maintenance)</p> <p>Motion: to accept receipt of the Tree Inspection and discuss associated works required Cllr G Jones presented the report, after discussion it was decided that some work could be done by Council volunteers and some would require quotations. The report would be sent to the BBNP for approval before works would commence. (Clerk/Cllr G Jones).</p> <ul style="list-style-type: none"> ● Receive and note the monthly asset checklist (Cllr J Rees) <ul style="list-style-type: none"> - This has been delayed and is expected next week. ● Asset maintenance list/requests and review the ongoing maintenance list <ul style="list-style-type: none"> - Cllr G Jones went through the current list and confirmed completion. The committee requested a new quotation from PHS for a "flow saver" system as the one installed is not working correctly (Clerk). - Fencing quotation ● Training for a "useful" person (ongoing discussion) <ul style="list-style-type: none"> - Discussion further down ● Update on the application to the "Traditional Boundaries of Wales" fund (Cllr G Jones) - - <ul style="list-style-type: none"> - Cllr G Jones reported that she will be delaying this application due to capacity. It will be looked at next year. ● Update on toilet refurbishment <ul style="list-style-type: none"> - Cllr R Jones to update ● Request to ask Dragonplay for a quotation for general maintenance asset checking for the playground equipment <ul style="list-style-type: none"> - Clerk to arrange for a quote ● Football wall - further discussion in relation to graffiti and maintenance The wall was discussed again at length, it was decided to ask Stephen Butcher for further advice. 	



45/23	<p>Item: To accept the plan given by the National Grid in relation to the lease for the Glebe Field SubStation.</p> <p>Proposed by Cllr R Jones and seconded by Cllr G Dobbs</p>
46/23	<p>Standing Item: Governance & Insurance</p> <ul style="list-style-type: none"> ● Standing Orders update (Cllr S Ady/Clerk) - specific choice changes to be discussed further and then taken to Full Council or the next Central Services meeting for acceptance. ● Peninsula setup - update (Clerk) <p>The Clerk confirmed that she has been attending “on boarding sessions” and that Cllr S Ady has the first tranche of HR documentation that she is working through. There is more work to do on the risk assessment and uploading the incident reports.</p> <p>Motion: to delegate approval of documentation produced by Peninsula to Cllr S Ady and the Clerk.</p> <p>Proposed by Cllr R Jones and seconded by Cllr G Dobbs, motion carried</p>
47/23	<p>Standing Item: Finance</p> <ul style="list-style-type: none"> ● Forecasting for Central Maintenance and Core Services (update) <p>The Clerk shared the report onscreen and discussed the year to date in the sixth month. They shared the headings that may be used for the bus shelter suggestion. The RFO will present this amount at full council next month depending on this committee’s view. The committee discussed this in general, but also felt that the idea in general requires more thought and should be discussed further. Initially this will be discussed at the full council meeting in October.</p> <ul style="list-style-type: none"> ● Request from Clerk for the Council to join the ICCM to assist with burial procedures. <p>Annual cost of £95.00</p> <p>Proposed by and Cllr G Dobbs seconded by Cllr R Jones</p>
48/23	<p>Motion: to decide on the continuation of pop up food events within the recreation ground</p> <p>The committee thought that occasional pop ups had been successful and that they would like to carry this on occasionally. A booking form and the process and the criteria and timings will be discussed and brought forward to the October meeting.</p> <p>Proposed by Cllr R Jones and seconded by Cllr G Dobbs</p>
49/23	<p>Standing Item: Complaints panel, Recruitment panel, Grievance and disciplinary panels updates</p> <ul style="list-style-type: none"> ● No items
50/23	<p>Project: Council ToolKit Update (Clerk, Cllr S Ady, Cllr G Jones)</p> <p>Cllr S Ady updated the committee with the list for the rest of the actions and they are in hand. Timescales can be completed in October.</p>
51/23	<p>Date of next committee meeting to be 19th October 7pm 2022</p> <p>Noted</p>

K Bailey