

Llangattock Community Council - CYNGOR CYMUNED LLANGATWGW

The following are the minutes of an ordinary meeting of Llangattock Community Council held online on Tuesday 18th July 2023 7pm.

Attendance: Cllr R Jones Chair (RJ), Cllr T Jones Vice Chair(TJ), Cllr G Jones (GJ), Cllr G Dobbs (GD). Cllr J Rees (JR), Cllr H Burns (HB), Cllr S Ady (SA), Cllr A Stubbs (AS)

Clerk - Kay Bailey, County Cllr Jackie Charlton Public Participation: None

37/23	Apologies for absence: Cllr A Williams, Cllr K Inglis
38/23	Members' declarations of Interest None
39/23	<p>Minutes to approve from meeting of the 20th June 2023 and any matters arising: Proposed: Cllr G Jones Seconded: Cllr T Jones The minutes were accepted as a true and accurate record by the full council. Matters arising: Update on research into policy on parental consent for photography and use of images in social media - (Cllr T Jones)</p> <p>Cllr T Jones informed the Council that following representations from LCC, the NSPCC, have agreed to review their National Policy on photography, children and social media. This will be relayed to the resident who had raised a question with the Council. They confirmed that the Council has acted appropriately in relation to photography in the recreation ground.</p> <p>Cllr T Jones asked if the letter in relation to the trees on the Duke of Beaufort's land had been sent. The Clerk confirmed that the letter is yet to be drafted.</p> <p>Church notice board has been installed - thanks given by Cllr A Williams, in this matter.</p>
40/23	<p>County Councillors Report (for information only)</p> <p>1. Bus Shelter – I now have feedback on the Shelter. Attached is one quote received to give an idea of the cost and a photo of the shelter this relates to. We are also awaiting the installation cost from Highways. Once all the costs have been assimilated, I can negotiate with the Transport Team for some funding. I realise the Community Council have not budgeted for this, but I would ask that you consider debating the potential benefits to the community to have a bus shelter in the village. In the near future we could also request an electronic notice board too, which is being installed across the county.</p> <p>The costs that have been gathered so far were shared with the Council. The County Councillor will investigate internal funding and report back. The approximate amount is around £6,000.00, she hoped the Community Council might look at this in their precept discussion starting later in the year along with funding from Powys.</p>



Cllr H Burns requested a quote for a wooden bus shelter. Cllr S Ady requested a guarantee that buses would come to the village if the Council looked to take this from the precept in 2024/25, given that buses have not been turning up. Jackie confirmed that there is a driver shortage.

Cllr T Jones commented that the Place Plan does mention bus regularity/usage, the Council may wish to contribute given this information, he confirmed that he can not deal with fundraising for this at this point in time.

2. Ash Trees – All the Ash Trees surveyed have Ash Dieback and will be felled at the appropriate time. I have requested that Highways let us know when this will be happening as they will have to temporarily close the road. The wood could be taken away directly by Llangattock Community Woodland too. Normally they would leave on the side of the road for takers or chip it. These are large trees.

3. Verge Cutting – There were complaints about the verge around one property in the village that would normally have been left as one cut in the spring that it was causing an obstruction and was a safety concern. Highways have agreed to keep this area cut through the summer months.

4. Flood Project – Powys CC were awarded just over £500,000 to support people who have been flooded across Powys. Kate and the Flood Wardens have done a great job in confirming all those who have been affected here in Llangattock and we think almost all have had a letter now asking if they would like a survey completed which could lead to financial support for mitigation.

5. Road through village up to Church – Having spoken with Highways sadly this will not be in the Capital Funding for next year but the yellow lines will be rectified.

6. Car Park – I have asked again about white lining in the car park and this will be done. Highways will notify the Community Council when they are in the area.

7. Pot Holes – Welsh Government have changed the way that potholes are assessed for patching. It will mean that potholes will need to be deeper than 40mm before being considered for repair. All area inspectors now follow this new criteria for repair of potholes.

8. Crickhowell High School of Religious Character Consultation – This is now moving at pace with informal engagement with parents and learners and more community engagement planned. If you want to find out more then please visit the school website The School of Religious Character Consultation - Crickhowell High School (crickhowell-hs.powys.sch.uk) The Governors of the High School have been discussing this for several years now. COVID put a stop to the original planned consultation and then there was the Cluster Review, now completed.

9. No update on Cattle Grid or GoSafe van – Sadly, no feedback on this.


10. Beaufort Estate and Common – No feedback to me.

11. County Councillor Surgery Llangattock – Next Surgery planned for August and again will link with the Repair Café. July's surgery will be in Llangynidr on 22 July.

Powys Wide Issues:-

1. 20 MPH – The Highways Team are working extremely hard at getting the roll out 20 mph for 17 September.

2. Town & Community Council Conference – Was very successful and packs are awaiting translation and will be sent out very soon. Like a lot of things, there is a shortage of translators. As this goes out across the county it has to be translated.



3. Powys County of Sanctuary – Powys County Council is applying to become part of the City of Sanctuary Local Authority Network and become a County of Sanctuary in due course. This was passed unanimously but the Cabinet last week and will be celebrated on Thursday at the Full Council Meeting. Powys has a long and proud history of supporting people seeking sanctuary including Jews, Syrians, Afghans and lately Ukrainians. Community support for sanctuary seekers is widespread across Powys and this recognises the work undertaken by Powys staff and whole communities. Welsh Government in 2019 became the world’s first Nation of Sanctuary, endorsed by the United Nations, Powys could be one of the first County’s to achieve this . A reason to celebrate.

The Chair thanked the County Council of Powys for continuing with the food for children over the Summer holiday.

41/23

Report from the Planning and Environment Committee for Full Council agreement (Cllr K Inglis) and any Motions for the Full Council to Consider

Cllr K Inglis was absent so the report was presented by Cllr G Jones.

Minutes of the 6th June meeting were approved.

ENVIRONMENT

- **PCC Quarterly Flood meeting – 19th June**
Emergency works being carried out on Crickhowell bridge support.
Flash flooding - reported the issues in Beechwoods with water running down to Vine Tree on road.
Jackie has the up-to-date list of Officers on Duty, should we need to know.
Email to Lyn Parry with latest list of blocked drains that need clearing - Cllr Inglis
Legar brook - Culvert scheme is progressing to the Business Case stage.
Thanks given to the Flood wardens again and especially concerning the bridge repair.
- **PCC Property Flood Resilience Scheme** – Funding for affected residents, resilience measures for homes and businesses previously affected by flooding. Forms available.
- **Hedging Beechwoods/Allotments** - Cllr G Jones under Central Services
- **Enhancing Common Land with Trees** - Cllr Inglis to collate viewpoints in letter, awaiting further comments from Cllr J Rees and David Mantel (Llangynidr)
- **Online Assembly and BBNPA Race to Zero** – working group being set-up, next meeting in person on July 26th.
- **LGV - Five Councils - Environment Meeting - July 10th**
LGV gave a short presentation on possible future large-scale energy generation and storage, to try and meet the Race to Zero targets of BBNPA new park plan. Next steps would be applying for grants for feasibility study. New LDP of BBNPA is key to progress though. THINK App shared with the other Councils.
- **THINK Transport Application** - Approved at Finance on Thurs 6th. To be submitted by Kay on Thursday 13th July. Kate collating input from LGV prior to submitting.
- **Bee-friendly campaign** – ongoing, completion of form for registration.
- **Website** - update - Cllr K Inglis – carried forward for August!

	<p>PLANNING: 22/21323/FUL Winneba – Under investigation presently, so no feedback from Officer whilst this is ongoing.</p> <p>23/22098/TPO – Crown reduction on T1-Oak & T2-Beech, Garden of Oaklands House, Hillside Road. Seems straightforward, suggested response of “No Comment”.</p> <ul style="list-style-type: none"> ● Date of Next Meeting: Tuesday 5th September at 7pm, 2023. <p>The full Council accepted the report.</p>
<p>42/23</p>	<p>Report from the Central Services for Full Council agreement and any Motions for the Full Council to Consider (Cllr G Jones)</p> <p>Committee last met on Thursday 29th June, 2023.</p> <p>Maintenance: Thank you to Sam who carried out a monthly asset tour in June and to Gwyn who has completed the July inspection.</p> <p>Highlights: The list is getting longer, not shorter. We’re hopeful that Peninsula’s input will help make the maintenance process much easier. Quite a few weedy areas require attention. Thanks already to Helen and LVS for clearing and removing some of them inside and outside the car park.</p> <p>Fruit trees – dead ones removed by LVS, and remainder given mulch around bases Ragwort identified in several areas need to be dug out and disposed of in landfill not compost (Gwyn explain) Graffiti on kicking wall – chasing quote to re-spray with several coats of green masonry paint Also Graffiti on the back of one of the new recycled plastic benches in the far corner of the park. And also spotted on the side of an electrical substation in a gated path by cemetery. Some TLC required in Cemetery gardens – we will discuss details at Committee.</p> <p>PCC bin is full again - Jackie to remind the new operator to empty.</p> <p>Zipwire failure – still waiting for replacement parts. Once we have re-commissioned the zipwire we will investigate someone to be contracted to inspect the equipment for us on a regular basis. Feedback from Residents’ Consultation, a child wrote on the form that he was very sad the zipwire is still broken. Think it would be a nice gesture of the council to respond to him personally by letter and explain what the plan is and hope to reassure that it will be operational again as soon as possible.</p> <p>Final Notice Board added to ChurchGate – Big thanks to Richard for fitting. Ash dieback. The tree identified as having the disease has been inspected by BB (new) local warden Sam Harpur, who is also their Woodland specialist. He thinks that it doesn’t have ash dieback and is of the opinion that it does not need to be felled as a result. RJ has requested a site visit with Sam to discuss the damage being caused to the footpath due to the tree roots.</p> <p>Tree Condition Survey 2023 has been received. To be looked at in more detail in the Committee on Thursday. A copy is on Google Drive – Central – under Tree Inspections. First look, there are more trees requiring monitoring, and more trees requiring some maintenance, although some are low-level such as removing dead trees, stakes/ties or adding mulch. Some larger limb removals advised also.</p>



Hedging the Beechwood/Allotment boundary (BB/LACAS)– Gail and Julian met Dr Jonathan Davies, BB’s Senior Ecologist for Nature Recovery, and Maria Golightly Local Places for Nature, LACAS Chair and Treasurer Ann Singal and Phil Gibson on site. Jonathan and Maria agreed that the boundary hedge/fence between the allotments and Recreation Ground is ideal for laying and to infill where there are gaps. There is an opportunity for them to fund a hedge-laying training exercise here too and would be looking for volunteers. LACAS keen to be involved in the project. There may be a cost implication to removing the existing chain link fence from our side in order to lay the brush/shrubs & trees.

It was also a surprise to discover that BB has already replaced the boundary fence between the allotments and Beechwood with posts, pig wire and barbed wire with some added persuasion from LACAS members. This has restored the gap between the rabbit fence and Beechwood boundary which was also identified as a suitable site for hedging plants. They would be able to replace some of the fruit trees from our orchard which we lost this year as well as add to LACAS orchard. There will be budget implications for this boundary fence being restored already which needs careful consideration as the tree surgery work advised in the latest Tree Condition Survey will have to be costed as well.

They were also considering ideal sites for wildflower meadows and grass seed re- introduction to boost biodiversity. Gail has asked if our wildflower areas could be enhanced by these projects. Jonathan and Maria will be in touch in a couple of weeks with a proposal for us to consider.

HR/Governance and Insurance:

Peninsula demo attended by Gail, Sam and Kay in June. Motion passed at last committee to accept the quote for Peninsula Services to take over the day to day administration of HR and H&S compliance and procedures as detailed in previous FC meetings. Date set for initial walk around all LCC assets Wednesday 26 th July. Central members are welcome to attend.

Complaints, recruitment, grievance and disciplinary panels:
None

Central Services Committee will be meeting this Thursday 20 th at 7pm.
Committee due to next meet on Thursday 21st September, 2023

Full Council accepted the report.

43/23

Place Plan Steering Group Reports for Full Council agreement

Since the last meeting, the Place Plan working group has collated the responses to Survey 1, started a mailing list and mass texting service and held an inception meeting attended by around 60 residents. A number of Cllrs have attended place plan and affordable housing courses.

Survey 1. As of 15/7/2023, there have been 77 responses collated, though more were collected at the open meeting. Click on the links to read the responses.

[What works well for your community?](#)

[What doesn't work so well?](#)

[What would you do to improve it?](#)

Mailing list

128 residents have signed up for the council mailing list.

Mass Texting

We have set up an SMS text marketing service to reach people without emails but with mobile phones. This costs 5p per text and allows 160 characters, so limited but adequate organising events and reaching some people.

Inaugural Meeting

Around 60 people were shown a presentation of what the place plan was about and a number (tbc) volunteered to be area champions etc. The slideshow can be seen [here](#).

Many thanks to Cllr Helen Burns and Cllr Gail Jones for collating and inputting information for the presentations, Cllr Gail Jones for the signs, teas, coffees and setting up and taking down. Also, thanks to Cllrs Richard Jones, Sam Ady and Andy Stubbs for setting up and packing away. Residents Bob Spiers and Jan Outwaite also assisted on the night.

A video of the presentation along with slides and comments are now all available online and have been sent out by mailchimp.

Training

Cllrs T + G Jones and K Inglis attended a place plan seminar and Cllr H Burns attended an affordable housing seminar. The presentations can be found [here](#) and [here](#). Gail also found a useful example of a Place Plan which can be seen [here](#).

Next Steps

It's been a great start, and we have engaged the community. However, a combination of ill health, family and other commitments have depleted the working group, with the consequence that most of the tasks have fallen on an unsustainably small number of councillors. If this project is to succeed, it is vital that we spread the load across the council, clerk or outside contractors or volunteers. Professional place plan consultants cost £500-£600 a day, and we will need some professional effort when designing solutions. However, other roles can be carried out in the meantime by willing Cllrs or Volunteers. Consideration needs to be given to whether the Clerk can take on some of the administrative roles of the project, particularly drawing up the "matrix of community concern", deciding where and by whom issues raised in the consultation are best dealt with, redrawing the stakeholders map and helping coordinate volunteers.

1. Information, names and emails from the inaugural meeting need to be sifted and uploaded to MailChimp and checked in Survey Monkey TJ, HB, GJ
2. A Matrix of Concerns needs to be set up and decisions made about where and how issues raised are best dealt with, including allocating to committees/the place plan or other authorities, communicating with residents by email or newsletter as appropriate/possible – KB + Cllr S Ady
3. The stakeholders' map needs to be redrawn now that more volunteers and individuals are coming forward - TJ, SA + KB
4. A volunteers coordinator needs to be established.
5. Statistics working group: TJ and volunteers.



6. Evaluations Group to evaluate the existing [Llangattock Design Statement](#) Cllr + Volunteers
7. Community Walkabouts. Suggested locations: Tan Derwen, Lime Trees Avenue, Plas Derwen/Clos Cillau, Park Drive, Beaufort Avenue and Beechwood Road, the village centre including Church View, Canal Close and Chapel Fields, the Oaks, Legar, Dardy, Ffawyddog, Hillside upper and Hillside lower, business park, farmers groups. Try to get area champions to organise coffee mornings etc for us to attend. **We still do not have an area champion for Dardy.**
8. Policy working group – to evaluate relevant policies once received from Bannau Brycheiniog National Park (Tim to chase)
9. Need to seek pre-planning advice on some sites.

Cllr H Burns reported back on the training she attended in relation to affordable housing - a report was shared on screen.

The report was accepted by the Full Council.

44/23 Report from the Finance Committee for Full Council agreement and any associated Motions for the Full Council (Cllr S Ady & RFO)

Focus for the last month has been on our full audit and ensuring that the paperwork is available. The Chairs of our Committees met last week to review the documentation and approved it to be submitted on behalf of Llangattock Community Council.

I know that Kay our clerk has written out to us all advising of the Finance Committee meeting and the outcome of the meeting including the outcome along with offering every Councillor the opportunity to review the documentation. We would like to submit the documentation to the General Auditor on Thursday this week. In line with the time table we have been given. Does anyone have any questions regarding the documentation? Cllr Gail Jones thanked the Clerk for the work that she has done to ensure we are in such a positive place regarding the submission of LCC audit documentation.


As there are no questions can I bring the following motion to the Council this evening. For Full Council to accept the Audit documentation and instruct the clerk & RFO and the Chair of Finance to deliver the paperwork to the Welsh Audit Office.

I would also like to advise you that we have received the requested paper from Elysian Associates VAT Consultants detailing the overall VAT recovery system for Community/Parish Councils. The payment to be made is included in the month's payments spreadsheet for approval this month. The spending was agreed by the members of the Finance Committee via email on 6th June. We are currently reviewing the report and will feed back all relevant information as soon as we can.

I would like to express sincere thanks to our Clerk and RFO, Kay for all of her hard work and many hours that she has put in to pull the Audit information together. This type of Audit is a first for us and I'm sure it will be a learning experience. However we must as a Council body be very proud of the journey that we are all going through.

Committee report followed by:

- **Motion:** for Full Council to a) note the payments made in the previous month and b) request



	<p>the RFO to pay the invoices received (attached report)</p> <p>Proposed: Cllr G Jones Seconded: Cllr S Ady Resolved: the full council accepted the above motion</p> <p>The RFO confirmed that the remuneration payments are currently being discussed by the relevant authorities as to how it needs to be dealt with.</p> <p>Cllr R Jones gave an update on the ongoing work in relation to the toilet work - the payment relates to the phased payments on the contract, the first payment is on commencement of the work. The work is moving along quite quickly at this time.</p> <ul style="list-style-type: none"> ● Motion: for the Full Council to accept the reconciliation report (quarterly) The full council accepted the reconciliation report. ● Motion: for the full Council to accept the Full Audit documentation and to instruct the Clerk/RFO and the Chair of finance to deliver the paperwork to Welsh Audit <p>Proposed: Cllr R Jones Seconded: Cllr G Jones Resolved: The Full Council passed the above motion</p> <p>Cllr S Ady would like it minuted that all Cllr should be pleased with the journey that they have undertaken with this full audit.</p> <ul style="list-style-type: none"> ● Motion: for the Full Council to delegate payments to the Clerk/RFO in August 2023 <p>Proposed: Cllr G Jones Seconded: Cllr S Ady Resolved: the full council passed the above motion</p> <p>The report was accepted by the full council.</p>
45/23	<p>Item: Discuss and respond to the proposed 20mph limits consultation as informed by Powys in the Village</p> <p>Motion: That Llangattock Community Council welcomes the reduction by Welsh Government of most restricted roads in Llangattock from 30mph to 20mph but is disappointed that Dardy is not included in this scheme. Dardy was created a 30mph zone by a Traffic Regulation Order co-funded by Llangattock Community Council and the highways authority, Powys County Council in 2021. Maintaining Dardy as a 30mph zone when the rest of the community will become 20mph creates an anomaly because the roads are some of the most narrow and used by traffic trying to avoid congestion at the Usk bridge traffic lights. LCC urges Powys County Council to use its powers to remove this anomaly as a priority and create a 20mph zone on the Dardy.</p> <p>Proposed: Cllr R Jones Seconded: Cllr H Burns Resolved: for the Clerk to submit this to the consultation process of behalf of the full council.</p>
46/23	<p>Item: Discussion in relation to the correspondence received in relation to the Gilestone Project Cllr R Jones spoke in relation to the booklet received and the email to the Council. His interest was to understand what they could do to support Llangattock financially as a community. The connection between this project and Green Man was also discussed. Cllr T Jones confirmed that the Greenman Trust gives out support to projects that they feel are concrete projects.</p> <p>Various ideas were put forward for their help, including the Bus Shelter and a village shop/hub.</p> <p>Cllr R Jones suggested that Cllr J Rees bring back any further information that he might have on the</p>

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	<p>subject.</p> <p>After a discussion it was decided that the Clerk would write to the project asking what their intention is to deal with the extra traffic that may be produced by their mini festivals.</p> <p>Proposed: Cllr R Jones Seconded: Cllr G Jones</p>
<p>47/23</p>	<p>Correspondence & Other outside Committee feedback</p> <p>Late correspondence requested by Cllr G Jones: Request from Wally the Waffle Van to be stationed on the recreation ground in some of the weeks over the Summer Holidays. As Chair of Central Services she believes this would be a good idea and would like to trial it.</p> <p>It is understood from the previous summer fete event that this Council does not need to apply to Powys for a license.</p> <p>There would be a donation made in this instance. There was a discussion around the idea and it was suggested that a booking form be looked at if this trial was deemed to be successful.</p> <p>Various requests would be made from the business, including taking their own litter and PLI, environmental health and risk assessments.</p> <p>Cllr H Burns supported the idea within the week as opposed to the weekend. Cllr G Jones suggested that the hard standing be used.</p> <p>Any advertising would include a request to walk or cycle.</p> <p>Motion: to trial a van on the recreation ground in the week over the summer holidays with specific stipulations.</p> <p>Proposed: Cllr G Jones Seconded: Cllr G Dobbs</p> <p>Motion passed</p> <p>Outside Committees (Llangattock School, LACAS, Village Hall, PACE etc if not mentioned under specific committee) None</p>
<p>48/23</p>	<p>Date of next committee meeting to be 19th September 2023 Noted</p>

