

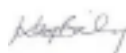
## Llangattock Community Council - CYNGOR CYMUNED LLANGATWG

The following are the minutes of a meeting of Llangattock Community Council's Central Services Committee held online on Thursday 20th July 2023 7pm.

**Attendance:** Cllr G Jones, Cllr G Dobbs, Cllr R Jones, Cllr A Stubbs, Cllr S Ady

Kay Bailey - Clerk **Public Participation:** None

<b>31/23</b>	<b>Apologies for absence</b>	Cllr J Rees
<b>32/23</b>	<b>Members' declarations of interest</b>	None
<b>33/23</b>	<p><b>Minutes from the meeting of June 2023 - agree as true and accurate &amp; matters arising from this meeting:</b></p> <p><b>Proposed:</b> Cllr R Jones  <b>Seconded:</b> Cllr S Ady  <b>Resolved:</b> that the minutes are a true and accurate record</p> <ul style="list-style-type: none"> <li>● Awaiting the updated National Grid lease, which is now coming in the post. Clerk to arrange for the plan to be seen by all the committee.</li> <li>● Noticeboard for the Church has been delivered &amp; installed. Keys have been delivered, thanks given.</li> <li>● Ash dieback - National Parks disputed tree Cllr R Jones gave a history in relation to the tree. Cllr G Jones has emailed the tree officer (Parks) for a site visit.</li> </ul>	
<b>34/23</b>	<p><b>Standing Item: Central Services (Maintenance)</b></p> <p><b>Motion:</b> to accept receipt of "Communication/Makaton boards" and the associated fixing costs (Powys Health Teaching Board) To reply to the PHTB asking them for their reasoning for placement in the reaction ground rather than the local primary schools.</p> <p><b>Motion:</b> to accept receipt of the Tree Inspection and discuss associated works required. To be moved to September - Cllr G Jones will create a report for the committee.</p> <ul style="list-style-type: none"> <li>● Receive and note the monthly asset checklist (Cllr G Dobbs) - received with thanks.</li> <li>● Asset maintenance list/requests and review the ongoing maintenance list</li> <li>● Update on the Zip Wire Maintenance - the replacement parts are on order</li> </ul> <p>The list was shared and discussed and jobs allocated.</p> <ul style="list-style-type: none"> <li>● Training for a "useful" person (ongoing discussion)</li> <li>● Update on the application to "Traditional Boundaries of Wales" fund (Cllr G Jones) Cllr G Jones gave an update of the meeting on site with the TBoW as mentioned at the full council, we are expecting more information from local places for nature.</li> <li>● Update on toilet refurbishment and feedback on opening/cleaning from the cleaning contractor.</li> </ul> <p>Cllr R Jones have an update on the progress so far. The work is progressing well and should be completed in the next few weeks.</p>	



	<p>Cllr R Jones and Cllr G Jones ran through the current arrangements. There had been a request from a member of the public who wanted the toilets open all night, the committee did not wish to do this.</p> <p>The Clerk confirmed there had been one report of the toilets not being open in the morning. The committee will discuss responsibilities and opening/closing timings. Richard and Gail will contact the cleaner for advice.</p>
<b>35/23</b>	<p><b>Item:</b> to discuss an item from Cllr A Williams in relation to swimming in the Usk river and pollution levels.</p> <p>Could this please be referred to Planning and Environment on environmental grounds.</p>
<b>36/23</b>	<p><b>Standing Item: Governance &amp; Insurance</b></p> <ul style="list-style-type: none"> <li>• Standing Orders update (Cllr S Ady/Clerk) - to be completed for the September meeting</li> <li>• Peninsula setup - update (Clerk) - online meetings have been arranged for the "onboarding" process.</li> </ul>
<b>37/23</b>	<p><b>Standing Item: Finance</b></p> <ul style="list-style-type: none"> <li>• Forecasting for Central Maintenance and Core Services (update)</li> </ul> <p>The Clerk/RFO will share the forecast report via email for information - and the half yearly will be available at the September meeting. The confirmed that the report produced is not a perfect reflection, and she will be talking to Scribe about why some headings are not pulling through the full budget/grant funding.</p>
<b>38/23</b>	<p><b>Standing Item: Complaints panel, Recruitment panel, Grievance and disciplinary panels updates</b></p> <ul style="list-style-type: none"> <li>• No items</li> </ul>
<b>39/23</b>	<p><b>Project: Council ToolKit Update (Clerk, Cllr S Ady, Cllr G Jones)</b></p> <p>Cllr S Ady shared the toolkit so far - the health check will be finished in the next few months.</p>
<b>40/23</b>	<p><b>Date of next committee meeting to be 21st September 7pm 2022</b></p> <p>Noted</p> <p>Wally the Waffle van will be in the park on the 2nd August, on a trial basis. Policy and forms will be created if the events are deemed successful.</p>

*K Bailey*