

# Llangattock Community Council - CYNGOR CYMUNED LLANGATWGW

The following are the minutes of the ordinary meeting of Llangattock Community Council held online on Tuesday 18th April 2023 7pm.

**Attendance:** Cllr T Jones, Cllr G Jones, Cllr R Jones, Cllr A Williams, Cllr H Burns, Cllr S Ady, Cllr G Dobbs, Cllr J Rees, Cllr K Inglis

Cllr R Jones arrived late due to IT difficulties, the Vice Chair took the Chair until arrival at 07:10pm.

County Councillor Jackie Charlton arrived at 07:10pm  
Clerk - Kay Bailey

**Public Participation:** None

<b>01/23</b>	<b>Apologies for absence :</b> Cllr A Stubbs
<b>02/23</b>	<b>Members' declarations of Interest</b> - Cllr S Ady 06/23 The Clerk confirmed to the Councillor that she is able to comment on this item as it is not a financial interest.
<b>03/23</b>	<b>Minutes to approve from meeting of the March 2023 and any matters arising:</b> <b>Proposed:</b> Cllr G Jones <b>Seconded:</b> Cllr A Williams <b>Resolved:</b> the full council resolved that they were a true and accurate record.  Cllr G Jones wished to note that the Five Council's meeting went ahead and recorded her thanks to everyone who came and that she felt it was a useful meeting.
<b>04/23</b>	<b>County Councillors Report (for information only)</b> The County Councillor gave a verbal report.



05/23

**Standing Committees (and their respective working parties) update & motions:**

**Planning and Environment Committee (Cllr K Inglis)**

- **Cleaning products for toilets** – Cllrs G Jones & K Inglis to explore other environmentally-friendly options.
- **Letter to Bannau Brecheiniog ref speeding and antisocial behaviour within the National Park** – Cllr G Jones and Cllr K Inglis to draft - ongoing
- **New Recycling Bin in Rec Ground** – Awaiting key, Village Society happy to deal with the recycling.
- **Powys County Council (PCC) Quarterly Flood meeting** -  
Ongoing action to email Lyn Parry re: remaining blocked drains - Cllr Inglis  
PCC have ordered the new traffic signage required for the flood warden group.  
Natural Flood Management (NFM) discussed by PCC, other possible streams in the area to be considered for Slow the Flow.  
NRW Tim England to be invited to future meets.  
Jan flood incident went well, pumps have been re-hired for next season. There was praise for PCC staff and a big thank you for the community and wardens.  
Schools now included in future plans.  
Next meeting 19<sup>th</sup> June
- **Slow the Flow (flood mitigation measures)**: Letter delivered to main land-owner, G Smith to follow-up .
- **BBNPA - Launch of New Park Management Plan** - April 17<sup>th</sup>  
Cllr Inglis & Cllr G Jones attended on Sunday. New logo and lots of publicity around the new plan. Water improvement target of 2030 and Emissions reduction target of 2035. Links to Place Plans in CTC and Five Councils. Document now online.
- **Llangattock Green Valleys (LGV) - Five Councils - Environment Meeting**  
Topics discussed by representatives of the Five Councils including: EV charge points, Home energy efficiency, Place Plans, transport & renewable generation.  
LGV working on a follow up and new date in June.
- **Repair Cafe** - update - Cllr K Inglis – waiting on new hall hire rates to be decided by Comm Hall committee.
- **Bee-friendly campaign** - Update Cllr A. Williams – carried forward.
- **Website** - update - Cllr K Inglis – carried forward

**PLANNING:**

No Planning Applications

- **Date of Next Meeting: Tuesday 2nd May at 7pm, 2023.**

**Motion:** For the Full Council to take over management of the Place Plan instead of the Planning and Environment Committee.

**Proposed:** Cllr T Jones

**Seconded:** Cllr R Jones

**Resolved:** that the full council will start the process of a Place Plan

Create a cross committee working party to manage the Place Plan consultation.

**Proposed:** Cllr R Jones

**Seconded:** Cllr T Jones

**Resolved:** to create a cross committee working party to lead the place plan

**Members:** K Inglis, T Jones, H Burns, R Jones, G Jones

Cllr T Jones stated that if he were to lead the project that he would need to stand down as Chair of the Community Committee

**Community Committee (Cllr T Jones)**

Meeting held online at 7pm, 11<sup>th</sup> April 2023

**Defibrillator project:** Cllr T Jones stated that a license proposal has been received from the Canal & River Trust and that council had responded with questions and a query about the awaited repair of the consumer board, which has been delaying the commission of the equipment. A response was requested by the next meeting of the Full Council on 18<sup>th</sup> April. This is included in the community report so that council can consider the matter further and write again if a response had not been received.

**Motion:** (to be moved if necessary) That the Council asks the Clerk to write again to the Canal and River Trust to seek an update about the project to install a public access defibrillator at the Llangattock Lime Kilns.

Motion withdrawn

**Recreation Ground Toilet Refurbishment Project:**

Cllr Tim Jones: There have been 9 requests for tender documents to carry out work at the public toilets at the recreation ground. The closing date for tenders is May 5<sup>th</sup>.

**Summer fete:**

Cllr H Burns suggested that the summer fete should be run by LCC in cooperation with LVS to make use of LCC's insurance policy; this will require compliance with LCC risk assessment and other governance.

Proposed: Cllr A Williams

Seconded: Cllr A Stubbs

Cllr H Burns also requested that the council move forward with the first aid training of Councillors before the summer fete. Funding for this is to be found within the Community Committee's approved budget heading for 2023/4. The community committee agreed to expedite this. Cllr H Burns volunteered to be trained.

Cllr Andy Stubbs proposed and Cllr T Jones seconded that any donations from stallholders or otherwise should be to the Llangattock Village Society (LVS) Community Fund.

**Motion:** Working party for the Fete in June to be formed to deal with health and safety/licensing requirements

**Proposed:** Cllr H Burns

**Seconded:** Cllr G Jones

**Resolved:** that the Full Council will set up a working party to manage the Fete

**Members:** H Burns, K Inglis, T Jones, G Jones (Cllr T Jones subsequently stepped down)

Cllr H Burns reported that members of Llangattock Village Society (LVS) had met with Allun Jones of Powys County Council (PCC) Highways department to discuss the flower troughs in the village. After a tour of the village Mr Jones confirmed that he was happy to recommend to PCC that the licence to allow the placement of the troughs be renewed. Agreement was also reached on the management of verges in the village; wild flower patches will not be sown but LVS will plant bulbs and PCC will carry out modified mowing, with limited grass cutting in May and in July and a full grass cut in September

**Noticeboard:** There was discussion about a new notice board to be purchased and sited in the lych gate. £800 of the Community Committee's budget for 2023 has been allocated to this and permission has been given by the Church Authorities. Further research settled on an 18x4 boat without a banner across the top which could be shared between LCC and the community. The matter was reverted back to Community Committee for further discussion as to whether the right hand side should be unlockable.

Cllr T Jones stated that the topic of the Llangattock Place Plan would become a standing item on future agendas.

There was no correspondence.

The next meeting date was set for Tuesday 9<sup>th</sup> May

**Motion:** For the Defibrillator Lease to be signed between the Council and Canal and River Trust

**Proposed:** Cllr H Burns

**Seconded:** Cllr R Jones

**Resolved:** for the Clerk to send the lease back to the above and to word further correspondence in relation to time scales.

### **Finance Committee (Cllr S Ady & RFO) report to Full Council**

#### **Cllr S Ady gave the following report**

Unfortunately due to work commitments and Easter the Finance Committee has not been able to meet since the last Ordinary meeting. However work has continued to ensure that our financial records are up to date and compliant and ready to share with the Auditors when they request the information later in the year.

Our quarterly reconciliation has been completed and signed off and our annual return is ready for submission. It shows the council in a healthy position over the year and our starting point for the financial year 23/24 is as predicted before receiving our precept.

Our RFO has also submitted our latest VAT return for £12K which we expect to receive in approx. 10-12 weeks. We will at that point be able to understand the net position of our current cost centres which will be fed into each committee.

I want to extend a huge thank you to our Clerk and RFO, Kay for her continued diligence in all matters regarding the financial management of our council. The last year has been extraordinarily busy financially through the amazing work done by Tim and our committees in securing the many grant applications which have helped to improve our community.

- **Payments** due for this month and reported payments - for the full council to approve

- to allow the Clerk/RFO to make the payments
- The Council noted the payments already made.

Payments for approval by Full Council April 2023 05/23

BACS	Momentive (SM)	£384.00	£0.00	£384.00
BACS	OTM Ltd grass	£273.33	£54.67	£328.00
BACS	Scribe Cemetery	£635.04	£127.01	£762.05
BACS	Screwfix	£45.10	£9.00	£54.10
BACS	T Adam Maint	£140.00	£0.00	£140.00
BACS	A Braithwaite	£560.00	£0.00	£560.00
BACS	G Smith Maint	£565.00	£0.00	£565.00
BACS	Zac Davies	£400.00	£0.00	£400.00
BACS	HMRC	£39.85	£0.00	£39.85
BACS	Richard Jones RB	£40.00	£0.00	£40.00
BACS	Viking	£79.95	£15.99	£95.94
BACS	SLCC Member	£189.00	£0.00	£189.00

**Proposed:** Cllr R Jones

**Seconded:** Cllr T Jones

**Resolved:** the full council resolved to pay the invoices, the Clerk/RFO will make the necessary arrangements.

- **End of Year updated position** - the RFO gave a short update. The accounts are closed and will be sent to the internal auditor for comment for the May meeting.
- **Reconciliation** Report was noted by the Full Council to the 31st March 2023.
- **Audit update** - correspondence received from Deryck Evans at the Welsh Audit Office. It was noted that at this time the AO was unable to give the \*\*\*\*\* notice.

#### Central Services (Cllr G Jones)

(Central Services last met on Thursday 23<sup>rd</sup> March, 2023)

#### Matters Arising from last month's summary for Full Council:

#### Motions Carried:

Cllr S Ady & the Clerk/RFO updated committee on Year End forecast. The motion was carried to allocate any surplus from Central Services budget to the Toilet Block refurbishment Reserve and new Play Equipment Reserve.

#### Highlights of Maintenance Jobs To Do List:

Many thanks to Cllr R Jones, G Dobbs & J Rees for their time with crown lifting trees in the Recreation Ground and contractors Tim Adams and George Smith for their work on clearing more overgrown shrubs and repairs to the toilet block and play equipment (still work in progress).





George updated today that having taken the side panel off he can see the See-Saw gap from seat to ground can not be adjusted to create a bigger distance as recommended in the RoSPA Report. This was likely to have been reduced when the new surface was laid. Otherwise it is mechanically in good working order.

George has re-hung the ladies toilet cubicle doors so the bolts work, and is fitting a dampened spring return hinge to the toilet pod door so it doesn't stay open if not shut properly.

Tim Adams has completed ivy and brush removal from the cemetery shed so we can now see the overall condition of the shed. This needs to be assessed and discussed at next Central Services meeting.



The Thomas Waste bin has been moved back into the Cemetery and the Clerk has written to them to request they leave it there in future as it is being filled with general waste (and

*K Bailey*

furniture) and we can not guarantee to honour the non-hazardous contents if they continue to leave it near the road.

This is resulting in a mess on the compost heap of non-biodegradable floral tributes. The Clerk has asked Tim Adams to quote for tidying up the area and is chasing the second bin arrangement with Thomas.



Tim Adams cut back the hedge which obscured the footpath sign to the lane to Cwrt Isaf (Barn Lane). Email discussions continue with Eifion Jones (ROW Officer BBNPA, or BB) and PCC. Parks own the footpath sign, Powys own the post it's on! Eifion agrees the post would be better moved out of the hedge so the tractor can do a clean cut of the hedge in future.

Tim also removed the lower branch of the oak tree near the basket ball hoop on the tarmac in the Park.

*K Bailey*



There is a leaning tree on the boundary hedge between The Plas land and the Cemetery which is causing an obstruction to the footpath and kissing gate. Currently making enquiries with owners of the hedge to remove branches causing the obstruction to the footpath.



OTM have quoted to remove (by section – starting at the top) the slender branch on the cemetery tree which is leaning towards the new path across the Glebe Field. Ollie will carry out asap after checking with the Clerk there are no burials taking place at the same time.

*K Bailey*





Next committee meeting is NOT this Thursday, but 27<sup>th</sup> April (next week).

**06/23**

**For discussion:**

Correspondence was shared with the Full Council in relation to parking on park drive and the village car park (next to the Church).

It was discussed at length and it was agreed that the Clerk write to the residents stating that the Council did not believe the issue of parking could be dealt with in isolation and would be better considered as part of a wider Place Plan. The Council would encourage people to get involved with the project to express their views.

**07/23**

**Correspondence:**

No further correspondence

**08/23**

**Date of next Full Council meeting to be 16th May 2023 confirmed at 7pm**

The Annual Meeting is also due in May  
noted