



Llangattock Community Council

CYNGOR CYMUNED LLANGATWG

The following are the minutes of a meeting of Llangattock Community Council's Central Services Committee, held online on Thursday 22nd December 2022 7pm.

Attendance: Cllr G Jones, Cllr J Ree, Cllr R Jones, Cll G Dobbs, Cllr S Ady

Public Participation:

57/22	Apologies for absence	None
58/22	Members' declarations of interest	None
59/22	<p>Minutes from the meeting of 22nd November - agree as true and accurate & matters arising from this meeting: Proposed: Cllr S Ady Seconded : Cllr J Rees Resolved: That the minutes are a true and accurate record</p> <ul style="list-style-type: none"> ● Play inspection invoice has been received and paid Cllr G Jones confirmed that this report has now been received and has been sent to the committee. ● GLEBE field lease response - now received from William's Associates. Cllr G Jones confirmed that we have had a response from the solicitor. The clerk confirmed that a future meeting would require a motion to decide on the exact working for the lease. The information was shared an preliminary discussion confirmed that: <ul style="list-style-type: none"> - The lease is due for renewal in 2024 - The land available and the charge for the lease needs further discussion and agreement - That the lease for 23-24 needs to be for one year at £250.00 - That the changes will need to bought to full council in due course ● Quote requested for: Cemetery leaves/moss removal Clerk has requested that this go ahead. ● Dardy Bench strimming and branches over the bench removal To be completed in the new year. ● Budget has been taken to FULL Council for discussion in Dec, a few items are still to be added (Play Equipment etc) The items were added before the December meeting in the absence of the play report and the Budget was passed at the ordinary meeting on Tuesday. ● Fencing Costs - Julian emailed Cllr G Dobbs suggested that the wire be lifted and the posts replaced if rotted. Cllr R Jones suggested speaking to the Parks even though they are not responsible for this fence for any assistance. Hedging was discussed in general, with Cllr J Rees reminding the Committee that any hedging projects will need maintenance budgets each year. Cllr G Jones requested that this be placed on the next agenda for further discussion. 	

	<ul style="list-style-type: none"> ● Tree inspection - accepted the quotation, arranging a spring date Noted ● Bin update - GJ/SA Cllr G Jones confirmed that there might be another bin available, but if not they will move the current one to the shelters. ● Headrow grant Cllr G Jones confirmed that this was not granted in this round, but they are wanting to support the project. ● Cemetery - update from Clerk The Clerk updated the Committee on an issue surrounding processes at the Cemetery and the contractors that are subcontracted by Funeral Directors. The issue was discussed and the process currently undertaken, Cllr S Ady suggested a full review of our processes be undertaken, and the Clerk confirmed that this would be preferable from a risk point of view. A holding letter will be sent to the family involved whilst this is undertaken. Cllr R Jones will speak with the previous grave digger for assistance and then Cllr R Jones, Cllr S Ady, Cllr G Jones will meet with the Clerk to review the process. ● Lease - Western Power Distribution The clerk Cllr G Dobbs stated that OTM had not cut the hedge in the Cemetery. Cllr G Jones stated that she had spoken to the contractor already in relation to the hedge and the pathway/verge.
60/22	<p>Item from Community Committee: Defibrillator, email was received from Canal Rivers Trust in relation to ongoing maintenance.</p> <p>Canal Rivers Trust have requested that the Council re-confirm that they are happy to take on board for following wording:</p> <p><i>The Trust is not responsible for the costs of upkeep of the AED and any reputational risk of it falling into disrepair is taken on by Llangattock Community Council, as confirmed in the licence terms and ensuring that LCC either maintain or remove the AED.</i></p> <p><i>This AED will then be placed on a register held by the H&S team, solely so we know where it is.</i></p> <p><i>Any AED fitted by a third party should be clearly labelled to identify who the installing/responsible party for the AED is, which will need to be included in the works laid out below.</i></p> <p>Cllr S Ady requested confirmation that the Council will not be liable for any of the electrical fitting costs. Cllr R Jones and Cllr G Jones stated that more information be gleaned from the Village Society for clarification of the above.</p>
61/22	<p>Receive this month's asset maintenance list/requests</p> <p>Cllr G Jones discussed the report received yesterday, specifically the wooden equipment. The Clerk confirmed that this piece of equipment has had the same report for multiple years. Cllr R Jones spoke on the history and meeting with the Powys Officer in relation to the maintenance and longevity of the piece of equipment.</p> <p>Cllr S Ady suggested that the best course of action would be to go through the report in detail; there has been provision made in the 23-24 budget. The Clerk suggested that she and the Chair</p>

	<p>go through the report in January.</p> <p>Cllr S Ady ran through the walk through - actions to take were: Llangattock Village Society - weeding for the car park (email required) and also the Shelter spikes.</p> <p>Various items that were picked up by the ROSPA report. Cllr R Jones will be continuing the zip wire tool.</p>
62/22	Council Tool Kit Update (Clerk, Cllr S Ady, Cllr G Jones)
63/22	Quarterly Budget Forecasting This was noted.
64/22	Date of next committee meeting to be 19th January 7pm 2022 Noted