



## Llangattock Community Council CYNGOR CYMUNED LLANGATWG

The following are the minutes of an ordinary meeting of Llangattock Community Council's held online on **Tuesday 27<sup>th</sup> September 2022 7pm**

**Attendance:** Cllr R Jones, Cllr T Jones, Cllr G Dobbs, Cllr A Williams, Cllr S Ady, Cllr H Burns

Kay Bailey - Clerk

**Public Participation:**

None

<b>39/22</b>	<b>Apologies for absence</b>	Cllr K Inglis
<b>40/22</b>	<b>Members' declarations of interest</b>	None
<b>41/22</b>	<p><b>Minutes to approve from meeting of the 19<sup>th</sup> of July 2022 and any matters arising:</b>  <b>Proposed:</b> Cllr T Jones  <b>Seconded:</b> Cllr G Jones  <b>Resolved:</b> to accept the minutes as a true and accurate record</p> <p>Cllr T Jones reminded the Council of the letter to be sent to Powys in relation to weedkiller  <b>Proposed:</b> Cllr T Jones  <b>Seconded:</b> Cllr A Williams  <b>Resolved:</b> that the draft letter be sent by the Clerk</p> <p><b>Minutes to approve from meeting of the extraordinary meeting on the 23<sup>rd</sup> of Aug 2022 and any matters arising:</b>  <b>Proposed:</b> Cllr T Jones  <b>Seconded:</b> Cllr S Ady  <b>Resolved:</b> to accept the minutes as a true and accurate record</p>	
<b>42/22</b>	<p><b>County Councillors Report (for information only)</b>  County Cllr was not present at this point of the meeting to present her report. Cllr T Jones confirmed that he had spoken to the County Councillor in relation to the Bus Stop comments. It was requested that the report be delayed until the County Councillor was present.</p>	
<b>43/22</b>	<p><b>Standing Committees (and their respective working parties) update &amp; motions:</b></p> <p><b><u>Planning and Environment Committee (Cllr G Jones &amp; Cllr K Inglis)</u></b>  <b>Green week plans:</b> Share planning master document. Big thanks to Helen, Sam, Ann and Andy volunteer help at the events with setting up, kitchen refreshments and packing up.</p>	

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Tim for promotions on social media and Di Walter (LGV) for newspaper postings. Free tickets booking through Eventbrite to confirm numbers. First exciting night out in Llangattock tomorrow evening film Hidden Life of Trees. Crickhowell Town Council – keen to set up an environment committee as well – Tim Rossiter wants to set up a green group. LGV to attend 5Cs to look at bringing all councils together on environmental issues and avoid re-inventing the wheel. Lots of thoughts in development of our EWG structure.

**PACE:** feedback from last meeting. Energy audits to continue and LGV to tap into info coming out of PACE meetings – sharing information.

**LGV:** bringing their thermal imaging camera to Repair Café event. Also have been exploring new initiatives such as in Cornwall where new housing developments have had ground source heat pump fitted to supply a group of houses, cheaper at construction stage than retro-fitted. (Something to bear in mind for Place Plan?)

**Risk Assessment completed for events in the Community Hall** – thanks for help Helen

**Also PCC Quarterly Flooding Issues Meeting** – JC invited Gail & Kate to attend (Monday 26th Sept). Kate has shared flood mitigation potential notes from walk from the raised bog down to the onneau with Bob Vaughn (NRW) with PCC key personnel who deal with Welsh Government grants.

**Grant Application Approval for Community Orchard Package from Keep Wales Tidy** – no news yet.

**Ed Ward, NRW,** response to stone “shoaling” build up at Crickhowell Bridge.

#### **Planning:**

**Place Plan** – Tim found Toolkit – look at in detail after Big Green 3 Weeks finished. Look at Crickhowell’s initial steps.

#### **Planning applications received:**

20/28780/FUL – Conservative Club/Co-op approved

22/21275/FUL – 5 Crown Cottages extension - approved

22/21323/FUL – Winneba, resubmission – same application – extension, large balcony & swimming pool in a property located in the Conservation Area.

22/20929/FUL – 19 Beaufort Avenue extension approved

22/21238/FUL – Pencroeslan Isaf, Ffawyddog extension approved

22/21382/LBCPRE – Defibrillator cabinet outside CRT toilet block at limekilns. Parks planning confirmed Listed Building Consent not required.

Further applications received since 6th September:

22/21394/FUL – Ysgubor Ty Defaid, Ffawyddog – alterations and single storey extension

22/21395/FUL – Gron House, Ffawyddog – conversion of garage/workshop – home-working space & repair to adjacent garden store.

21/20662/CON – Changes to biodiversity enhancements The Cedars

Anyone wish to look at details of latest applications before P&E meeting on Tuesday 4th let me know.

#### **Community Committee (Cllr T Jones)**

- The Community Committee met last week after its regular meeting was delayed due to the national mourning period.
- Cllrs discussed the path procurement process and whether Full Council should be asked to vote earlier on key components of a committee investigation rather than at the conclusion.



- Cllr T Jones presented a discussion paper about reforming the Council's procurement processes.
- The construction of the footpath around the Recreation Ground is well underway
- Cllrs discussed what else needed to be done to meet public engagement and biodiversity targets to get the remainder of the grant money
- An archaeological survey of the path route as it passed Garn Goch revealed nothing of significance, but Richard Lewis of Black Mountain Archaeology gave a talk to children from Llangattock School, which was very well received. He would like to do a dig on Garn Goch, and funding could be found, but a project leader is needed from the Council or the community.
- The Committee thanked Cllr Gail Jones for her help in persuading Brecon Beacons National Park Authority planners that listed building consent was not required to install a defibrillator at the canal boat club at bridge 115.
- The Committee voted to spend £110 from the Jubilee grant fund on electrical work required for the Jubilee celebrations.
- The Committee voted in principle to make an application to the National Lottery Awards for All grant scheme to support energy efficiency improvements and solar PV for the toilet block. £35 has been allocated from the Jubilee pot for an energy efficiency survey by Llangattock Green Valleys and Lightfoot Enterprises. This was brought to Full Council for their approval:

**Proposed:** Cllr G Jones

**Seconded:** Cllr A Williams

**Resolved:** that the Council accepts in principle that the Awards for All Grant 22-23 can be considered for this funding requirement

- Cllrs were reminded that the budget process was starting and needed to consider spending priorities.
- Discussions began about a Place Plan, which Cllrs agreed should begin with open questions to the community like "What matters to you" and move on to more specific questions. Cllr T Jones to talk to other Cttee Chairs about beginning this process.
- Correspondence received from 7 year-old Osian, asking whether a basketball hoop could be placed in the park – the committee is looking at options as this had been requested in the previous survey

#### **Finance Committee (Cllr S Ady & RFO)**

The Finance Committee met on the 8 th September. All members were present.

We reviewed the revised quote from Land and Stone for the Recreation Ground path and agreed the contract that had been prepared.

Following the tender process for the Path and previous discussions around our Financial Regulations it became apparent that they were out of date and not fit for purpose. The committee reviewed a proposal from Tim and Kay that would reform our Financial Regs and also establish a new procurement process. It was agreed that the revisions should be circulated to Full Council for approval.

The final point that was discussed was the Community Orchard package from Keep Wales Tidy. We all agreed that it would be a fantastic opportunity expand the offering within the recreation ground and support our 5 year plan. Approval for the application was given along with thanks to Gail and members of the Community Committee for the detailed application.

I also need to make members of the Full Council aware that we had received a fine from



	<p>HMRC for late submission of our clerks monthly PAYE contribution. This was received in August. Interestingly several other Councils have received similar fines. We are unsure why the fine has been issued and will update you when we have further information.</p> <p>Our Clerk has paid the fine taking the money from our 'Contingency' line in our budget following discussion with myself and agreement from the finance committee members. As a consequence of receiving this fine and to ensure that no further costs are incurred we have agreed to pay Kay a fixed monthly amount based on 17 hours per week - with any overtime hours being added the month after they have been worked. Therefore enabling the Full Council to sign off the expenditure prior to submission to HMRC.</p> <p>The Finance Committee are planning to meet in October to start looking at the budget requirements for 2023/24.</p> <p><b>Payment due for this month and reported payments</b>  <b>Proposed:</b> Cllr T Jones  <b>Seconded:</b> Cllr S Ady  <b>Resolved:</b> that the payments were noted, and the invoices accepted to be paid</p> <p><b>Bank reconciliation (quarterly sign off)</b>  Noted</p> <p><b>Half yearly forecasting reports</b>  Noted</p> <p><b>Reminder to all committees to have budget suggestions to</b>  Noted</p> <p><b>Central Services (Cllr R Jones)</b></p> <p><b>Request to allow volunteers to paint the toilet doors</b>  <b>Proposed:</b> Cllr G Jones  <b>Seconded:</b> Cllr T Jones  <b>Resolved:</b> for the Clerk and Cllr R Jones to arrange with the volunteers for this to be completed</p>
44/22	<p><b>RJ – Code of Conduct – speaking to members of the public</b></p> <p>Cllr R Jones and Cllr G Dobbs spoke in relation to comments from a resident. Councillors were reminded that when speaking to members of the public it was important to be polite and non-confrontational.</p> <p>Cllr T Jones requested that more information be gathered in relation to the issue that was discussed between the resident and Councillor.</p>
45/22	<p><b>Correspondence:</b>  Various Email – History Points.org</p>
46/21	<p><b>Date of next committee meeting to be 18<sup>th</sup> October confirmed at 7pm</b></p>

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LCC Ordinary Meeting  
Tue, Sep 27, 2022 7:00 PM - 9:00 PM (BST)

Ms. K Bailey – Clerk & RFO  
16 Kennelwood, Gilwern, NP7 0BD



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A handwritten signature in cursive script, appearing to read 'K Bailey'.