



Llangattock Community Council CYNGOR CYMUNED LLANGATWG

The following are the minutes of an extraordinary meeting of Llangattock Community Council's **Finance Committee**, held online on **13th May (Friday) 10:30am**

Attendance: Cllr S Ady (Chair), Cllr T Jones, Cllr G Jones, Cllr R Jones

Cllr A Stubbs
Kay Bailey - Clerk

Public Participation:
H Burns on behalf of the Village Society

01/22	Apologies for absence	None
02/22	Members' declarations of interest	None
03/22	<p>Approve minutes from the meeting of the 14th of January meeting & matters arising: Proposed: Cllr R Jones Seconded: Cllr T Jones Resolved: that the minutes from the 14th of January meeting were a true and accurate record</p> <p>Matters Arising: That two more signatories are required for online, and cheque sign off. Cllr S Ady and Cllr G Jones would like to be considered. The request will also be placed before the full Council to invite any other candidates and motion to sign off on those putting themselves forwards.</p> <p>The Clerk's IT equipment was discussed, there is a budget heading for £1000, the research undertaken in relation to whether or lease or to buy was discussed. The research confirmed that buying was the best option financially.</p> <p>It was agreed that this will be passed to full council for them to agree to delegate the spend to the Finance Committee, up to the budget heading of £1000.00. No item would be over £500 so could be dealt with individually under delegated authority to spend via the Clerk and the Chair of Finance.</p>	
04/22	<p>To inspect the Audit (AGAR) and end of year reports The information gathered so far was noted, this item will be discussed at Full Council, it was requested that the Clerk write a report on how the Council complies with the Governance aspect of the AGAR so that Councillors understand the reasoning for saying "yes" to each question.</p> <p>The WG Audit office had yet to request information for the full audit cycle due this year, it was</p>	

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	<p>therefore felt that the AGAR be signed off in June to allow for further requests but that the EOY accounts are ready for sign off at the next full meeting.</p> <p>The Clerk will write a report and send to all Councillors and place on the shared drive.</p>
05/22	<p>To receive a request from the Community Committee in relation to a defibrillator's ongoing costs (2023-2024)</p> <p>H Burns was asked by the Chair to inform the Committee on the Llangattock Village Societies research and fundraising in relation to defibrillators.</p> <p>Ongoing costs and responsibility of the defibrillators was discussed, it was requested that the Community Council take on the ongoing costs and the responsibility for the defibrillators that the Village Society and secured via fundraising and donations.</p> <p>It was proposed that the Council take on both the ongoing costs and the responsibility of the two defibrillators. After discussion and amount of £1000.00 was left to be sufficient for ongoing costs in the next financial year.</p> <p>Proposed: Cllr R Jones Seconded: Cllr G Jones Resolved: that the Council take on the costs and responsibility for the two proposed defibrillators.</p>
06/22	<p>To receive the insurance quotation and the new asset register</p> <p>The updated asset register will be taken to the Annual Meeting on the 17th of May, if this is accepted then the Clerk will be instructed to gather a new quotation from the insurance broker based on the updated information therein.</p>
07/22	<p>Date of next committee meeting to be confirmed</p> <p>TBC</p>

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