



Llangattock Community Council CYNGOR CYMUNED LLANGATWG

The following are the minutes of a meeting of Llangattock Community Council's **Finance Committee** held online on **15th November 1:30pm (Monday)**

Attendance: Cllr S Ady (Chair), Cllr T Jones, Cllr G Jones, Cllr R Jones

Clerk – Kay Bailey

Public Participation:

None

41/21	Apologies for absence	None
42/21	Members' declarations of interest	None
43/21	Approve minutes from the meeting of the July & matters arising Proposed: Cllr T Jones Seconded: Cllr G Jones Resolved: to accept these minutes are true and accurate. No matters arising.	
44/21	To receive and discuss a grant form Planning and Environment (Cllr K Inglis) Cllr S Ady introduced the grant application. Cllr T Jones confirmed that the Welsh language translation of the potential website page were discussed with Cllr K Inglis. Proposed: Cllr G Jones Seconded: Cllr R Jones Resolved: to allow Cllr K Inglis to present this application to full council for sign off.	
45/21	Remuneration Panel (WG) document review to report to Full Council The document was shared onscreen. They were discussed fully, and it was decided that: Basic Payments: remain and take from reserves if required. Senior role and chairs of committees payment: no Attendance: no Mandatory items to be taken from reserves if required other than travel and subsistence to remain under the current heading of training, travel, and subsistence. £250 was to be increased on the events budget for a volunteer's events. This recommendation will be taken to full council for vote.	

Ms. K Bailey – Clerk & RFO
16 Kennelwood, Gilwern, NP7 0BD



46/21

Budget 2022-2023 discussion

The new budget spreadsheet was discussed with the Committee.

The salary of the Clerk was discussed. Cllr S Ady confirmed that the salary review spreadsheet has been used and that the banding had increased. The NALC increase to bandings have not been received yet. The office subsistence costs have also been increased. There was also an increase of the hours from 15 to 17. Any additional hours would need to be placed in overtime.

Cllr T Jones stated that the committees should be reminded that the working group option is available to use which allowed work to be collated without the Clerk present. The Clerk's role is there to provide the parameters to the work legally and financially.

Cllr R Jones suggested that there might be a possibility to take some of the committee meetings to once every two months to work smarter.

Cllr S Ady confirmed that the cost-of-living increase has not come through, last year this increase came from reserves. Cllr T Jones stated that we should be visible, and a line should be placed in the budget to show this.

Cllr R Jones asked when would this increase come in to force? Should this increase to banding and hours come in to force now? Cllr S Ady and Cllr G Jones stated that this should come in to force now and be backdated.

Cllr S Ady requested that this be discussed in the Nov agenda under the budget discussion. Cllr T Jones suggested that this motion be in the December meeting.

Cllr S Ady confirmed that the overtime amount is based on one a week on average.

Cllr S Ady will be looking at the Financial Regulations to make sure that there are no other circumstances that require a newspaper advert.

The Clerk confirmed that the Council will need to consider a cost for this. Cllr T Jones and the Committee agreed to allow the IT budget heading to remain at £1000 to allow for a leased laptop and items needed for the hybrid meetings to be dealt with. Face to face meetings were briefly discussed in terms of the hall and their current restrictions to 30 people in the main hall. Cllr R Jones stated that he could not see the small meeting room being used until COVID restrictions resolve.

The Clerk stated that other Council's have changed their standing orders to remain online.

Cllr R Jones stated that one meeting a month one to one would be sufficient. Cllr T Jones suggested that the December meeting has a motion to discuss changing the council meetings online for the foreseeable future.

More headings were discussed, including an increase to the office/utility's payment to the Clerk and the cost of next year's elections which is unknown at this time and would need to be understood. Cllr T Jones requested that electoral services be asked for this figure.



	<p>Central Services maintenance was noted by Cllr S Ady for the substantial increase, the breakdown can be seen on the second tab of the spreadsheet.</p> <p>Cllrs were happy with the preliminary figures, and this will be looked at further by the Central Services committee on Thursday.</p> <p>Community Development was discussed, Cllr T Jones confirmed that elements of the central services budget for repair are involved in the new grant funding, this also includes that some of the requested ideas for the Community Development which may mean it can be decreased but he would argue that some elements remain. The noticeboard item can now be taken out as this project has ended.</p> <p>Cllr T Jones left the meeting at one hour 16 minutes, he gave a few pointers on the community budget before he left. Presenting this to the public, we should use the true cost rather than the percentage cost.</p> <p>Cllr G Jones spoke on the Planning and Environment heading, it was requested to lower their request from the precept to £1000.00 with a request for an amount to be ringfenced in reserves.</p> <p>Cllr S Ady asked that the meeting finish but wanted to request the Chairs of the committees to talk in relation to their respective committees when it is presented to full council.</p> <p>Cllr S Ady would also like the finance committee to discuss the reserves.</p>
47/21	Date of next committee meeting to be confirmed