



Llangattock Community Council CYNGOR CYMUNED LLANGATWG

The following are the minutes of Llangattock Community Council's **Finance Committee**, held online on **Thursday 15th April 2021 7:00pm**

Attendance: Cllr S Ady (Chair), Cllr R Jones, Cllr M Renolds, Cllr T Jones

Kay Bailey - Clerk

Minutes

Public Participation:

None

17/21	Apologies for absence	
18/21	Members' declarations of interest	None
19/21	<p>Approve minutes from the meeting of the 2nd February & 31st March 2021 matters arising Minutes of the 31st to be received at the next meeting Proposed: Cllr R Jones Seconded: Cllr M Reynolds Resolved: to accept the minutes of the 2nd February 2021 as true and accurate</p>	
20/21	<p>To discuss Grant funding applications received and to be considered under the budget heading "grants for community events, orgs and projects". Llangattock Village – "Light up Llangattock" project Cllr S Ady, application looks fine, has a couple of questions that she hoped could be answered by Cllr T Jones. Cllr T Jones spoke regarding the project as this had been discussed by the Community Committee, where the recommendation is to accept the grant application for £500 for match funding for the installation of a power supply in the park and for this to come out of the Community Committee's budget heading for Community projects, organisations and events.</p> <p>The resident that runs the project, who is also a Councillor was invited to speak. The project's on-going costs were discussed and understood to be just the electric running costs. The resident then left the meeting.</p> <p>The Councillors all stated that the application represents good value for money, a new asset for the Council and is clearly wanted by residents.</p> <p>Proposed: Cllr T Jones</p>	

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	<p>Seconded: Cllr M Reynolds</p> <p>Resolved: The Committee agreed to the £500 grant donation and to refer to Central Services regarding the ongoing electrical costs.</p> <p>Llangattock Litter Pickers</p> <p>Cllr M Reynolds, this represents good value for the community with the work that they carry out both in the Village and outside of it. Cllr T Jones, agreed with the above, he requested clarity on the which budget this would come from. The Clerk confirmed that the Community projects, originations, and events budget. Cllr T Jones wanted clarity as to if this should be referred to that committee as the heading is under their remit as well.</p> <p>The Chair spoke regarding the limited nature of this budget and the Council needs to understand that the amount, together with the grant above would be two thirds.</p> <p>Cllr T Jones, would it be okay for Finance to recommend this grant application to the Community Committee under the circumstances? The Committee agreed that this would be acceptable.</p> <p>Cllr S Ady suggested that this could be reviewed under the May discussion relating to structure, it might be that each committee needs a grant budget. She suggested that the application be referred to the Community Committee and recommended but that the Community Committee have the say over the amount to give.</p>
21/21	<p>To discuss the insurance renewal documents received from Came & Company</p> <p>Cllr S Ady spoke to the Committee regarding the pre-renewal documents that had been sent to all the committee in February. As Chair she had a few questions relating to what is covered, she opened the item for discussion.</p> <p>The Clerk confirmed that the insurance company can be informed of new equipment part way through the policy.</p> <p>The Clerk confirmed that there is PPI on the policy of £10million.</p> <p>The Clerk and Cllr S Ady will take the documents away for a more detailed comment, the Committee were happy for this to happen and look forward to the results. Cllr T Jones is also happy to give his opinion</p>
22/21	<p>To receive the Audit documentation from the Welsh Audit Office</p> <p>Cllr S Ady spoke to the Committee regarding the documents received. Auditor General has given us the key dates which she ran through for everyone's benefit.</p> <p>The Auditor General confirmed that although this Council had been on the list for the 1st year of a more in-depth audit but due to the pandemic this has been deferred a year.</p> <p>The Clerk shared the documents for the Committee for clarification, and confirmed that Scribe accounting is helpful, she confirmed that the documentation is sent to all Councillors after the internal auditor for checking which is then presented to full council for sign off in May or June.</p>



	<p>There are two parts to the audit, the general accounts and the governance, the accounts are relatively straight forwards, the governance requires more understanding from the Council. She is happy to meet with the Councillors before hand for a more information meeting if they would like. Cllr M Reynolds suggested that this committee request that the Councillors be directed to make sure they have read it by the times of sign off. Cllr S Ady suggested that people be able to ask questions using the discord software given that we have new members.</p>
23/21	<p>To receive the end of year accounts and update from the RFO The RFO ran through the documents that Scribe is producing:</p> <p>Statement of Accounts was presented and confirmed that they are reconciled.</p> <p>She confirmed that she has started work on the variances and the asset register, there is information that she will have to gather to infill the system.</p> <p>The Councillors thanked the RFO for her assistance with the new software.</p> <p>The reports will be presented at the May meeting, or they will be presented at an extraordinary meeting.</p>
24/21	<p>Date of next committee meeting to be confirmed 13th May 2021 7pm</p>

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