



Llangattock Community Council CYNGOR CYMUNED LLANGATWG

The following are the MINUTES of a meeting of Llangattock Community Council's **Community Committee** This meeting was held online on **Tuesday 9th March 2021 7pm**

Present: Cllr T Jones (Chair), Cllr K Ingis, Cllr H Burns, Cllr A William, Cllr G Jones
Clerk absent, note taker: Cllr G Jones

Public Participation:
None

07/21	Apologies for absence	No apologies. Council noted County Councillor Jackie Charlton's absence due to other commitments, this is not needed for the minutes.
08/21	Members' declarations of interest	None
09/21	Minutes from the 5th Jan 2021 & Matters Arising from that meeting Minutes from 5th January, were accepted.	
10/21	<p>LCC 5-10 year Strategy. Finance Committee have requested any additional priorities, not included in the Community Committee's benchmark review, be sent to them. Action: to collate any additional priorities and report them back to the Finance Committee.</p> <p>The project plan was discussed, what has been achieved in the past and aspirations for the future.</p> <p>Short discussion on repairs to existing play equipment coming under remit of Central Services. Members agreed to submit existing list to Finance, but that individual councillors could add other items directly to Sam and Finance if required. The Committee unanimously agreed.</p>	
11/21	<p>Perk Up The Park (PUTP). Public engagement document for the Perk Up The Park project has been drafted, ready for publication. For a successful Lottery Bid, we need to engage residents in the development, design and delivery of the project. With lockdown restrictions easing, we need to restart this process soon. The project will form a significant part of the 5-10 year strategy and involve assets under the remit of the Central Services Committee. Action: To sign off the document and make a recommendation to Full Council that it be approved and published.</p> <p>Draft document will need to be re-shaped for print and display. Cllr K Inglis offered to help with this. Document will be shared on website, noticeboards, newsletter, to be available for residents to comment in as many places as possible.</p> <p>Cllr G Jones mentioned the felled tree trunks from the allotment and how we will need to decide where they will go in the park, for kids to play/climb on.</p>	

Ms. K Bailey – Clerk & RFO
16 Kennelwood, Gilwern, NP7 0BD



	<p>Kate mentioned that she would like to strengthen the environmental element of the 5-10 year strategy.</p> <p>Motion: Document to be recommended to full Council.</p> <p>Proposed: Cllr K Inglis, Seconded: Cllr H Burns</p>
12/21	<p>PUTP suggestion boxes. Budget needs to be allocated from the 2021 Perk Up The Park budget heading for boxes to hold surveys and lockable boxes for the completed forms (for reasons of data protection).</p> <p>Action: To request the Clerk to purchase survey boxes to a maximum value of £150+VAT from the Community Committee's 2021/2 PUTP Budget Heading.</p> <p>Another way to receive comments from residents, and to share surveys.</p> <p>Suggestion boxes need to be lockable for Data Protection if people put contact details on the feedback sheets. Cost of boxes to come from Perk up the Park budget heading. Cllr A Williams offered to put a copy of a cutdown version of PUTP in the Church porch. Cllr H Burns asked if there were any other methods of comms without technology. Cllr T Jones offered to write up some articles for the local newspapers.</p> <p>Motion: Clerk to purchase boxes to a maximum of £150.</p> <p>Proposed: Cllr G Jones, Seconded: Cllr K Inglis</p>
13/21	<p>Health and Safety: For information, to receive Health and Safety forms which must be signed by all volunteers.</p> <p>Action: to note the requirement to use the forms.</p> <p>Requirement noted and Cllr G Jones to organise retrospective form filling.</p>
14/21	<p>Shelters Grant Application: To consider public responses to the shelters grant application:</p> <p>Action: To consider the representations, reply as necessary and plan future public communications, if any, while we await the outcome of the grant application.</p> <p>Discussion of two responses received. Reply sent to one resident by Cllr T Jones and the Clerk, no further response so far.</p> <p>Second letter discussed. Points noted about verges and concerns over anti-social behaviour.</p> <p>Parking - no illegal parking. Parking for pub can be a problem in the evenings.</p> <p>We do have option of locking the park at night. It was not felt that the potential new shelters would cause more people to drive and park.</p> <p>Cllr T Jones to formulate a response (copying in the Clerk) and send to other councillors for input</p> <p>Proposed: Cllr K Inglis, Seconded: Cllr H Burns</p>
15/21	<p>Play Equipment Grant Application. This application was held while a) answers to questions posed by the Finance Committee were identified b) quotes were obtained for the repair of the existing climbing frame c) additional quotes for the new play equipment were obtained.</p> <p>Action: to decide about the future of the application after considering all available information. Report back to Finance and make a recommendation to Full Council about the quotes, if necessary.</p> <p>Clerk awaiting the last quote, once all received - can arrange an emergency meeting to discuss then and move the application forward.</p> <p>Lots of work done by Cllr A Williams in the past and the application is largely written.</p> <p>Finance to sign-off.</p> <p>Motion to defer decision until quotes available.</p> <p>Proposed: Cllr G Jones, Seconded: Cllr T Jones</p>



16/21	Recreation Ground Path. To discuss the Recreation Ground Path and to decide a route and specification so that the Clerk can gather quotes ahead of the possible application for a PCC access grant. Action: to form a working group to plot the route and feed back to the Clerk. The path is part of PUTP, but can be taken out for this chance of funding. Clerk has asked for a route plan & specification. Central Services will provide info on Cemetery & Glebe field. Discussion around position of path in relation to zip wire. Allotment lease possibly up for renewal in 2 years' time, so could renegotiate boundary. Cllr G Jones to invite Oliver Hindley to come and meet us to talk about ideas for bike track. Working group to visit park and decide on best option. Proposed: Cllr H Jones, Seconded: Cllr K Inglis
17/21	Christmas Lights. Llangattock Village Society has started a project to fundraise for Christmas lights. Action: To consider whether/how the Committee or Council should support this application and make recommendations if necessary, including inviting a grant application from the 2021/2 Community Grants budget heading. Best option will be to put Christmas trees in Recreation ground, possibly two, one large and one smaller one for the children to decorate. Christmas trees do grow very quickly, so it was felt that planting them was not going to work unless can restrain roots somehow. Discussion as to type of lights and whether electricity could be used from the toilet block. Cllr K Inglis to ask <i>a competent resident</i> for advice, will put him in touch with Cllr H Burns. Motion: recommend supporting this project and invite grant application from 2021/2 community grants welfare budget. Proposed: Cllr T Jones Seconded: Cllr K Inglis
18/21	Date of next committee meeting to be confirmed- Tuesday 13th April 2021.