



Llangattock Community Council

CYNGOR CYMUNED LLANGATWG

Minutes of the Council Meeting held at the Community Hall on Tuesday 19th June at 7.00 pm.

Public Participation.

Present

Cllr R. Jones (Chairman), Cllr G. Parsons, Cllr G. Dobbs, C Cllr J. Charlton and Major (Ret'd.) Cllr N. Shugar.

In Attendance

S Dale (Job Share Clerk)

Welcome

118/18	Apologies for absence	Cllr J. Dobbs
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119/18	Members' declarations of interest	None
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120/18	Minutes	From the council meetings of the 19th April 2018 (Ordinary and Annual). HR meeting of the 8th May. Extraordinary meeting of the 7th June.
<p>Ordinary Meeting – 102/18 Bee friendly Scheme, weed killer has been used in several places (churchyard and Glebe Field). This is contrary to the theme of the Bee Friendly Scheme, for discussion the agenda next time.</p> <p>Minutes of the Annual meeting – No amendments.</p> <p>HR meeting of the 8th May – Best practice (2 clerks job sharing) should be shared with One Voice Wales, for the agenda next time.</p> <p>Extraordinary meeting of the 14th June – Once a complaint is submitted it cannot be discussed.</p>		

121/18	Matters arising	
<p>Extraordinary meeting of the 7th June – the date on the agenda should read 14th June. Retrd should read Ret'd. Letters to the Safeguarding Officers of Powys County Council have been delivered, no more can be done.</p>		

122/18	Planning
18/16171/LBC – Llangattock Court. Approve the use of the design template for new gate. No objections.	
18/16211/FUL – Sunnyfield. Majority no comment, concern expressed by a minority about the size of the development if the garage is included.	

123/18	County Councillor's report – for information only
<ul style="list-style-type: none"> • The proposed Old Yard recycling scheme has been discussed on the 5/6/2018 with the recycling officer for Powys. Powys County Council (PCC) are concentrating on kerbside recycling. The main issue for Powys is not plastic but food waste. The best way to reduce waste is to reuse, recycle and recover. There will be a survey on recycling soon. • Maesyfynnon Day Care Centre. No response from the portfolio holder, the centre is not closing and the County Councillor will keep revisiting the issue. • Potholes on Hillside. Pictures of potholes are very helpful in enabling PCC to understand the problem. • The first week in July is UK democracy week, PCC will be doing lots of things with a focus on women in democracy. It is good to understand that help is available from PCC. The Community Council could put up signs to encourage younger people to join the Community Council or to form Youth Councils also. 	

124/18	To receive the audit approval and for signature by the Chair.
RESOLVED: Approved and signed.	

125/18	To accept the new data protection policies and view the new data protection folder.
Outstanding paperwork is to be recovered. Moving the archive to a locked room in the Clerk's (Kay Bailey) house was discussed. Once completed the risk register can be amended to show reduced risk.	
RESOLVED: The new data protection policies were accepted.	

126/18	To receive and discuss the letter from PCC regarding the disabled parking bays on Park Drive.
RESOLVED: Clerk to send a letter of complaint to PCC reinforcing the need for code of conduct training for the officer concerned.	
The issue has attracted an 8 page letter from a resident to PCC. Illegal parking in the disabled bays should be photographed and reported to the Traffic Warden either by post (to Powys County Hall, Spa Road East, Llandrindod Wells, Powys, LD1 5LG or by email (on the Powys County Council website, "reporting a parking concern").	

127/18	To receive any co-option papers that have been received and to discuss and vote on co-option.
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Co-option papers were circulated and a majority approved the appointment of a new councillor.

128/18	To receive a proposed letter to be sent to residents regarding the Recycling bin in the Clos Ciliau Car Park.
RESOLVED: the letter is suitable to be sent to residents and school parents/grandparents. But the times should be changed to 7.45am to 8.45am. The car park is used overnight occasionally and by residents of other areas.	

129/18	To receive feedback regarding the Bee Friendly scheme and agree a date for the Bee Day.
Clerk has source bamboo for the bee houses. The day is set Saturday 21 st July possibly in the School Grounds. The Clerk (KB) can be there, as can GP and RJ.	

130/18	To receive information regarding the Zip wire project.
RESOLVED: Possibly the 2 week in July for a site meeting. The Clerk (KB) will confirm the date.	

131/18	To receive information about the village vision meet ups and decide on the next course of action.
RESOLVED: The Community Council will have a stall for the event on the 1 st or 8 th September.	

132/18	To receive any updates from the school governors :
<p>There was a meeting on the 7/6/2018. Work has not begun on the building project, it is late starting but there have been assurances that that it will be finished in time for the start of term.</p> <p>Difficulties with Parking: The Governors are aware of the proposed zig-zag lines for outside the school, but can do nothing – no teachers park on the double yellow lines lines. 2 sets of parents have been abused for parking in the car park, the Police/Parking Warden will be informed.</p> <p>Trees: The trees under consideration by the Governors are not too close to the boundary. The biggest problem for residents is their interference with the satellite signal. The Governors advocate returning to the makers of the dish for advice on placement. Permission from Brecon Beacons National Park would be required for any cutting back.</p>	

133/18	To receive the information regarding CCTV (report from Clerk)
<p>A useful report but the proposal would mean quite a lot of money out of the precept. Some councillors object to further increases in CCTV.</p> <p>RESOLVED: Clerk to place report on file.</p>	

134/18	To discuss paying the toilet cleaner via bank transfer instead of cheque to facilitate faster payment.
RESOLVED: Agreed.	

135/18	To receive an update regarding the tree works.
<p>The trees in the cemetery need to be tackled before the cemetery gates can be fixed. The trees in the cemetery need their crowns lifting to 4m a year after permission has been granted, possible 3 per year if residents agree.</p> <p>Trees on Park Drive also need their crown lifting.</p> <p>The Community Council could also seek the assistance of the Llangattock Woodland Group.</p> <p>RESOLVED: Clerk to check that all volunteers (public toilet volunteers and "friends") comply with the regulations.</p>	

136/18	Correspondence
<p>Email from Llangattock Community Educational Trust – they have committed £2000 to the Zip Wire Project, subject to it going ahead.</p> <p>Grant application request form from Dial-a-ride.</p> <p>Letter sent to Cllr Major (Ret'd.) Nic Shugar. The Clerk is to provide the costs to the Community Council of dealing with the behaviour subject to the Ombudsman (including her time). The Clerk is also concerned about information lent to the Cllr some time ago. Cllr Major (Ret'd.) assures the Clerk of its return.</p> <p>Phone call to Cllr R Jones from a resident regarding a complaint about the cemetery upkeep. There was a problem resulting from a grass cut after a windy night. Rubbish and grass cuttings were spread over the cemetery. The contractor picked up soon after under instruction from the Clerk (KB). There are two graves with protection around areas where grass is being grown – Cllrs wonder if this is legitimate.</p> <p>Email to Clerk (request anonymous) request information about the amount spent on dealing with the allegedly disruptive behaviour /actions of a stated Cllr. (see above)</p> <p>Email from resident regarding printer. The Clerk will have to source another printer as it is now unavailable.</p>	

137/18	Bank signatory paperwork has been returned with the following actions needed:
<p>JD and RJ to sign amendments (redacted information)</p> <p>AW to fill in additional party information.</p> <p>New bank signatory forms to be passed to GP.</p>	

138/18	To discuss resident's comments on the gate to the Cemetery being very stiff (Cllr J Charlton)
<p>Some work has been done, but there is a final piece of work to do – then the gates should move freely.</p>	

139/18	Finance statement and cheques to be approved for signing.
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Payee	Amount	Notes
SLCC (Cilca Clerk Training)	£250.00	Rebate of £100 already received.
K Bailey	£75.00	Office running costs
One Voice Wales	£50.00	Cllr C Mason event attendance (innovative conference)
S Dale	£225.40	
K Bailey	£582.00 (electronic transfer)	Overtime included extraordinary meeting, dealing with Ombudsman enquiry, Data protection administration and the Audit.
Andy Braithwaite	£180.00	Public Toilet cleaning
Viking	£66.18	Folders and dividers
Viking	£22.97	
PHS Group	£499.18	Yearly contract for hand driers.
IRP Councillor Payment	£150.00	Cllr Major (ret'd.) N Shugar requested the £150
Welsh water	£154.12	Cemetery tap (6 months)
Welsh water	£52.21	Toilets (6 months)

140/18	To receive a grant request from LACAS
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RESOLVED: Unanimously approved for £150.
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141/18	Date of Next Meeting
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Tuesday the 17 th July 2018, 7pm at Llangattock Community Hall
