

## LLANGATTOCK COMMUNITY COUNCIL

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The following are the minutes of the Council Meeting that was held on Tuesday, 15<sup>th</sup> December 2015 in Llangattock Community Hall, Llangattock, commencing at 7pm.

**PRESENT:** Cllr. Mrs. A. Waring, Chairman  
Cllr. R. Jones  
Cllr. R. Williams  
Cllr. Mrs. N. Stockham

Cllr Mrs S Jones  
Cllr Mrs S Kilbride  
Cllr R Thomas

New Member Cllr R Thomas completed and signed the Declaration of acceptance of office form prior to the commencement of the meeting.

**APOLOGIES FOR ABSENCE:** Cllr. Mrs. J. Dobbs.

**IN ATTENDANCE:** 2 members of the public and Mrs J Pritchard, Temporary Clerk.

**To Receive Declarations of Interest in Items on the Agenda:**

None.

### **PREVIOUS MEETINGS**

#### **794/15**

On a proposal by Cllr R Jones, seconded by Cllr R Williams it was agreed by all those who had been present at that meeting that the minutes of the meeting held on the 17<sup>th</sup> November 2015, previously circulated, could be signed as a true record of that which took place.

**MATTERS ARISING** from the previous meeting (for information only).

#### **795/15**

**(767/15) BBNPA** - a reply has been received from Mr John Cook and is in Correspondence.

**(773/15) - Aqua Sacks** - Cllr Stockham reported that she had obtained the aqua sacks from the previous Clerk and has distributed them to those who may need them along the Legar and said that she has more if needed.

Cllr K Holmes arrived at the meeting at 7.06pm.

The Clerk was asked to contact Natural Resources Wales to find out who they have as co-ordinator for Llangattock and if it was the previous Clerk to change this to Cllr R Williams and Cllr I Preece. Members discussed whether there are enough Aqua Sacks for all those who needed them and Cllr Stockham said that if anybody wanted sacks they could contact her direct.

**782/15) - Public Conveniences Grant** - A cheque has been received from Powys County Council for £500.

**785/15) - IT Equipment** - A new laptop has been purchased but needs Microsoft Office to be installed, a printer is yet to be sourced.

## **GLEBE FIELD**

**796/15**

A letter had been presented to Council at the November meeting from the current Tenant asking for an extension on the tenancy so that he could improve the soil quality with lime and fertiliser. The Clerk had sought advice from Powys County Council and One Voice Wales and had been told that it would be best practice for Council to advertise for expressions of interest in the field from members of the public to find out if anyone else is interested in the field. Following discussions it was agreed to write to the tenant explaining the situation stating that Council appreciate what he has done to improve the field thus far but he will have to wait until the end of the agreement to apply to renew it. Members also agreed to review the terms of the agreement at a later date.

## **PARKING AND TRAFFIC ISSUES**

**797/15**

Following on from discussions with County Cllr Holmes at the November meeting members discussed the introduction of 20 mile per hour zones in areas around the village. Cllr R Thomas said that he had a list of issues which he had gathered from residents during his election campaign and it was agreed that a list of traffic issues be put together and to invite Jo Lancey from Powys County Council to attend a future meeting of this Council.

## **SECONDARY SCHOOL BUDGET CUTS**

**798/15**

Cllr K Holmes explained that Crickhowell High School will be experiencing a 4.59% cut to its budget from April next year and asked if there was anything this Council could do to fundraise as she was aware that Community Councils are limited to ways in which they can financially support schools. Cllr Stockham asked about the High School PTA which she didn't think was very active, Cllr R Thomas said that he should declare an interest as his son attends the High School and members discussed the PTA which is a small group and suggested that if there is a newsletter, could it be circulated to all members of Council.

## **COUNCIL COMMUNICATIONS**

**799/15**

Cllr Waring began saying that this Council needs to communicate better with the community and suggested putting together a newsletter for approval at the January meeting. Cllr Holmes said that she would be happy to help produce a newsletter and Cllr R Thomas also said that he is keen to help having received comments on the Community Council which may or not be fair, he also said that people living on the Ffawyddog often feel left out. Cllr Kilbride said that when the website is up and running properly there should be a link to contact Council that is directed through to the llangattockcc@gmail.com email address which will make it easy for members of the public to give the Council their comments, she also suggested speaking to other organisations in the village such as the School, Church, Litter Pickers etc who may be able to help with the distribution of the newsletter through their own email lists.

## **FINANCIAL REGULATIONS**

### **800/15**

The Clerk had obtained a copy of the most recent model financial regulations from One Voice Wales, copies of which were passed around the table, it was noted that some sections could be removed as they were not relevant to this Council and once this has been done they needed to be adopted by Council. Cllr Waring suggested that the Clerk send a copy to all those on email and those without could take a hard copy from the table so all Councillors could read them in time for adopting them at next months meeting.

## **APPOINTMENT OF INTERNAL AUDITOR**

### **801/15**

The Clerk explained that she had spoken to Bronwen Bermingham who was internal Auditor to Crickhowell Town Council and currently serves Cwmdu and the Vale of Grwyney Community Councils. Bronwen was internal auditor to this Council until 2 years ago and the Clerk informed Council that she would be happy to come back if required to do so. Cllr R Thomas read out the relevant section from the Model Standing orders in regards to the appointment of a suitable internal auditor where following a brief discussion it was

**Resolved on a proposal from Cllr Waring, seconded by Cllr R Jones that this Council appoint Bronwen Bermingham as internal auditor for the year 2015/16.**

Cllr I Preece arrived at the meeting at 7.55pm

## **PURCHASE OF ARNOLD BAKER LOCAL ADMINISTRATION PUBLICATION**

### **802/15**

It was mentioned at last months meeting that this Council should have a copy of the most recent Arnold Baker Local Administration book which is commonly known as the Clerks Bible as it contains all the information needed about Council Business and the regulations on all Council procedures including the most recent legislation. The Clerk apologised saying she had meant to look up the price for the most recent edition but said it would be in the region of £80 to £90. Following a brief discussion it was

**Resolved on a proposal from Cllr R Jones, seconded by Cllr R Williams to purchase a copy of the most recent edition of the Arnold Baker Local Administration**

## **COUNTY COUNCIL MATTERS**

### **803/15**

**Powys County Council Depot** - Cllr K Holmes said that County Cllr Holmes sends his apologies and asked that in his absence Cllr Holmes informs Council that following the article in the newspaper last week the closure of the depot in Llangattock has not been confirmed.

## CORRESPONDENCE

804/15

1. Llangattock Green Valleys November Newsletter. Noted.
2. One Voice Wales, Draft Local Government (Wales) Bill. Agenda next month.
3. Powys County Council – update on three weekly rubbish collections. Noted.
4. Mr John Cook, BBNPA re footpath at Horse Shoe Inn, Llangattock.  
*It was agreed to chase up the paperwork already submitted to the BBNPA by this Council and ask Mr Eifion Jones what else needs to be done to get the footpath registered.*
5. One Voice Wales, new module 20 – Sustainability Training at Builth Wells. Noted.
6. Mrs J Charlton forwarded Powys War Memorials Project Noted.
7. Mrs J Charlton re update on complaints re the minutes in the library.  
*Cllr Preece thanked the Clerk for dealing with this so far and Cllr Waring said that she would forward the Clerk the amendments needed to the May 2015 minutes.*
8. Mr M Butterfield, emails re no polling cards at Election and complaints. Passed to the Complaints Committee.
9. PCC electoral Services, Report on the result of the election.  
*Discussions took place regarding the way the election came about, Cllr R Jones said that residents had told him that they had not voted in protest of the waste of money spent on calling the elections and asked if it would be possible to obtain a copy of the petition to find out who the residents were who called for the election. Following a brief discussion it was agreed that nothing would be gained by obtaining a copy of the petition but if any residents asked Councillors could direct them to Powys County Council.*
10. BBNPA Public Footpath Diversion Order at Fedw, Hillside, Llangattock. Noted.
11. Powys County Council re Community Delivery.  
*Cllr Preece and Cllr Waring agreed to attend the meeting on 19<sup>th</sup> January 2016 at 3.30pm in Llandrindod Wells.*
12. British Red Cross, grant request.  
*It was agreed that as this letter was from North Wales Council could not support them as they are out of the area and out of this Councils remit.*
13. Powys County Council re Precept 2016/17. Agenda next month.
14. Wales Air Ambulance – Grant Request. Agenda next month.
15. PCC – Christmas & New Year Waste Collections. To go on Website and Notice Board.
16. One Voice Wales re Buckingham Palace Garden Parties. Noted.
17. Del Morgan, OVS re Tenancy Agreement. Noted.

## RECREATION GROUND

805/15

Cllr Stockham had contacted a playground equipment company in Cornwall who can make a bespoke piece of equipment to fit the area where the large climbing frame/slide is. Cllr Preece said that Fran and Neil Phillips from the Dardy are willing to help fix the piece of equipment and will put a quote in but they haven't yet. Cllr Preece said that he is getting frustrated because of the lack of movement on this and Council should make a decision quickly on whether to repair or replace it.

The current piece of equipment needs attention as the playground inspection identified 3 areas of moderate risk. Cllr R Jones said that this is a large project of smaller projects and the Council needs to make a plan of what is needed in the Recreation Ground. Cllr Kilbride said that to replace it Council needs to look at the budget and precept and apply for grant aid money and Cllr Waring said that there may be S106 Community Gain money available if the development of the Cedars and Chestnuts goes ahead. Following further discussions it was

**Resolved to spend up to £2000 to repair the 3 areas of moderate risk on the current equipment to give Council the time to apply for grant monies and find out what grants there are available. For 8, 1 Abstention.**

## **ACCOUNTS**

### **806/15**

On a proposal by Cllr R Jones, seconded by Cllr S Jones, Council unanimously approved the finances for December.

#### **Members authorised payment of the following:**

|  |         |
|--|---------|
| Mrs Jill Pritchard (Temporary Clerk)                     | £361.05 |
| HMRC   | £ 90.40 |
| HP Ink (Ryman)   | £ 26.99 |
| Citizens Advice Bureau (As Agreed last month)            | £ 50.00 |
| Mr A Braithwaite   | £195.00 |
| John Lewis – Replacement Laptop Computer (Cllr A Waring) | £449.95 |
| Waitrose (Storage Boxes) (Cllr Waring)                   | £ 12.00 |
| Scottish Power (Llangattock Public Conveniences)         | £ 33.95 |
| Thomas Waste Management (Hire of Wheelie Bin)            | £ 4.80  |
| RCS Wales Ltd (Mowing & Strimming Recreation Ground)     | £882.00 |

Cllr Stockham said that there should be another invoice from RCS Wales Ltd for a similar amount for work in the Cemetery, the Clerk had not received this so Cllr Stockham said that she would chase it up. Cllr Stockham also said that the Cemetery needed tidying up before Christmas and following a brief discussion where there were offers of help from the public gallery it was agreed for insurance purposes to ask RCS Wales Ltd to do an extra tidy as soon as possible.

#### **Members noted receipt of the following:**

|  |         |
|--|---------|
| Powys County Council Grant for Toilets | £500.00 |
|--|---------|

## **OTHER MEETINGS ATTENDED BY COUNCILLORS**

### **807/15**

- Cllr K Holmes said that she attended Llangattock School Governors meeting where they discussed safeguarding issues surrounding the Community Hall and said the next meeting will be on 20<sup>th</sup> January.

- Cllr Stockham said that she was unable to attend the Focus Health Group meeting due to a change in the venue and said the next meeting will be held in Llangattock Community Hall on March 2<sup>nd</sup> 2015.

**ITEMS FOR INCLUSION ON FUTURE AGENDA'S**

**808/15**

- Draft Local Government (Wales) Bill.
- Budget and Precept 2016/17
- Financial Regulations
- Wales Air Ambulance Grant Request.
- Village Hall Funding
- Gilwern Road Wall Repair

Cllr R Williams said that the Village Christmas Tree was donated by Llangenny Christmas Trees and asked for a letter of thanks to be sent to Jeffrey Powell from Council.

**APPOINTMENT OF A CLERK TO THE COUNCIL**

**809/15**

Cllr Preece proposed that as per section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, members resolve that the public be excluded from the meeting during consideration of this item on the grounds that it involves discussions of a personnel matter, this was seconded by Cllr Stockham and unanimously agreed.

**DATE OF NEXT MEETING**

**810/15**

It was noted that the date of the next meeting would be Tuesday 19<sup>th</sup> January.

The Chairman closed the meeting at 9.56pm.

Signature of Chair ..... Date.....2016