

LLANGATTOCK COMMUNITY COUNCIL

Minutes of the Ordinary Meeting held at 7.00 p.m. on 20 October 2015 in Llangattock Community Hall, Llangattock

Present: Cllr. Mrs. A. Waring - Chairman
Cllr. Mrs. J. Dobbs
Cllr. Miss K. Holmes
Cllr. Mrs. S. Jones
Cllr. R. Jones
Cllr. Mrs. S. Kilbride
Cllr. I. Preece
Cllr. Mrs. N. Stockham
Cllr. R. Williams

Seven members of the public were present.

The Chairman opened the meeting, welcomed everyone and asked that all mobile telephones and other electronic devices be turned off. Cllr. Mrs. S. Kilbride assisted with taking minutes of the meeting.

The Chairman announced that the Clerk to the Council had resigned that day with immediate effect.

It was proposed by Cllr. R. Jones to formally accept the Clerk's letter of resignation, seconded by Cllr. I. Preece and agreed unanimously.

The Chairman had contacted a number of clerks to local councils to see if anyone could assist Llangattock C.C. until a new Clerk was appointed and she was very pleased that Mrs. J. Pritchard, ex Clerk to Crickhowell Town Council, had agreed to assist.

It was proposed by Cllr. I. Preece, seconded by Cllr. R. Williams and agreed unanimously that Mrs. J. Pritchard was appointed as temporary Clerk.

The Chairman had also contacted the Monitoring Officer of Powys C.C. and One Voice Wales about a number of issues relating to the resignation of Mr. Edwards and advice would be available as required.

There were a number of changes to the agenda viz..

The conservation officer from Brecon Beacons National Parks Authority sent her apologies that she was unable to attend.

Mrs. Charlton had requested to address the Council for 3 mins. and this had been agreed by the Chairman as the ex Clerk had not responded.

At the September meeting of the Council, it had been agreed that Mr. Butterfield would address the Council for 3 mins. at the October meeting.

763/15 - Apologies for absence: There were no apologies as everyone was present.

764/15 - Declaration of Interest: The Chairman declared her interest in 15/12264/LBC and Cllr. I. Preece declared an interest in 15/12616/FUL

765/15 - Conservation Officer: Previously covered

Mrs. Charlton distributed a document detailing her address to Councillors in which she expressed her concern about a number of omissions in minutes and their lack of display in the library as an undertaking had been given that they would be. Mrs. Charlton's comments were noted and remedial action, where appropriate, would be taken.

Mr. Butterfield distributed a document concerning Freedom of Information requests . Mr. Butterfield's comments were noted and these would be considered.

Cllr. Miss K. Holmes joined the meeting at 7.30p.m.

766/15 - Confirm the minutes of the Ordinary meeting of 15 September as a true and accurate record.

The Chairman had notified the ex Clerk of a number of amendments to the minutes that included amendments requested by other Councillors.

It was proposed by Cllr. I. Preece and seconded by Cllr. R. Jones that the minutes were agreed as an accurate record, subject to the amendments being made.

767/15 - Matters to report

749/15 - Attendance by CEO and Director of Planning of B.B.N.P.A.

No feedback had yet been received regarding the footpath through the Horseshoe Public House.

751/15 - Trees at the rear of public toilets. Cllr. Preece reported that only 1 quote had been received to undertake a survey of the trees that was required by B.B.N.P.A. prior to a tree being cut down. This would cost £600 inc.VAT. It was proposed by Cllr. I. Preece and seconded by Cllr. Mrs. J. Dobbs to proceed with the survey and the application to B.B.N.P.A. to remove the offending tree.

754/15 - Flood prevention, storage of aqua sacks. It was proposed by Cllr. Mrs. S. Kilbride and seconded by Cllr. R. Williams to:

(a) contact a resident living on the Legar to act as co-ordinator for flood prevention and storage of aqua sacks.

(b) once agreed, to notify local residents and the NPW of the change.

758/15 - Correspondence received.

The Chairman and Vice-chairman had not discussed shared office accommodation with Llanelly Community Council as the contact details had not been available. This had now been superseded by the ex Clerk's resignation.

A meeting to discuss the recommendations in Mr. John's Report would take place when the new Clerk was in post.

768/15 - Consider parking permits and parking in the village

Cllr. S. Kilbride outlined the difficulties experienced by house owners without designated parking in Llangattock and she had been asked by a resident about parking permits.

Permits are officially not encouraged by P.C.C. as there are difficulties in policing them. It was acknowledged that car parking is a problem, not only in Llangattock, but generally, and as a result of multiple cars in households.

It was proposed by Cllr. Mrs. J. Dobbs, seconded by Cllr. R. Williams and agreed unanimously:

(a) Cllr. Kilbride to report back to the resident and to check if there was any church land in the vicinity of the church that could be made available for parking

**when funerals etc. were taking place to relieve the congestion
(b) include car parking in any future planning exercise.**

769/15 - Report from County Councillor member
County Councillor Holmes was not present.

770/15 - Revisit planning application 15/12264/LBC The Cedars
This item was not discussed as the documents were not available.

771/15 - Planning applications received

15/12756/LBC - Hendreforwydd. Removal of windows and replacement with new units. This was a listed building.

It was agreed unanimously not to raise any objections. B.B.N.P.A. to be notified.

15/12616/FUL - 13 Beaufort Avenue, Llangattock. Garage for trailer and motor-cycle.

It was proposed by Cllr. Mrs. N. Stockham and seconded by Cllr. Mrs. S. Jones to pay a site visit. Agreed unanimously.

15/12678/CL - Prysc Farm, Llangattock. Erection of pole on land.

It was agreed unanimously not to raise any objections. B.B.N.P.A. to be notified.

772/15 - Correspondence received.

There was no list of correspondence for consideration so the Chairman read out the correspondence received.

a. A letter from the present tenant of the Glebe Farm requesting an extension of lease. Cllr. Mrs. J. Dobbs declared an interest. After discussion it was agreed to refer to Standing Orders and the Tenancy Agreement prior to making a decision and to bring it back to the next meeting. Proposed by Cllr. I. Preece and seconded by Cllr. R. Jones.

b. Notice of a meeting with representative of Nat.West Bank regarding closure.

c. Letter from Powys C.C. in response to one written by the Clerk regarding Litter Pickers health and safety issues. It was pointed out that the Council had not requested that a letter should be sent to P.C.C.

d. PAVO Conference on 12 November 2015. Anyone wishing to attend to notify the Chairman.

e. Citizen's Advice Bureau. A request for financial support. This to be considered in the November meeting.

f. One Voice Wales. Date of next Brecon and Radnor Area Committee meeting.

g. Llangollen Eisteddfod. A request for financial support. This to be considered at the November meeting.

h. Crickhowell Volunteers Bureau. Request for financial support to upgrade/change defibrillator pads and maintain the machines. An incident had happened recently in Llangattock when the defibrillator had been opened. It had not been used but the pads were out of date. It was proposed by Cllr. I. Preece and seconded by Cllr. Mrs. J. Dobbs to donate £100. Agreed unanimously.

i. Letter regarding change of External Auditor.

j. Date of meeting of Powys Community Health Council

k. Applications for member of Welsh Assembly Public Service Board.

l. Letter from Ms. E. Wigzal regarding Library Steering Group meeting and survey. The Chairman had already replied indicating that Councillors had not been aware of the date of the meeting. Cllr. Mrs. S. Kilbride had also expressed the same to Ms. Wigzal. Survey forms were available in the library and on-line.

m. Date of next meeting of the Five Councils - 7.30 p.m. on 3 November 2015 at Llangynidr Community Hall.

n. Request from Mrs. J. Charlton to view the Audit Report and accounts for 2014/15. To be arranged.

Cllr. Mrs. N. Stockham had received a verbal request from a lady regarding a headstone for a grave in the cemetery. Cllr. Stockham would obtain more information and liaise with the Chairman.

773/15- Recreation Ground and Public Toilets

An application would be made to Powys C.C. for the annual maintenance grant of £500 for the toilets that needed to be upgraded. Cllr. R. Williams agreed to replace the faulty light bulb. Cllr. Mrs. N. Stockham suggested that a community service group may be able to paint the toilets.

A report had been received from the Play Inspection company on the equipment in the Recreation Grounds. The equipment was regarded as low risk with the exception of some of the wood on the large climbing frame that had been categorised as medium risk.

It was agreed that Cllr. I. Preece would contact three carpenters for quotes to repair the wood as needed and Cllr. Mrs. S. Kilbride would contact Mr. Phillips regarding the cost of replacement equipment to supplement the information already obtained by Cllr. Mrs. N. Stockham and the ex Clerk.

Cllr. Mrs. S. Kilbride would convene a meeting of the Recreation Ground Working Group to continue working towards proposals for that area. Cllr. Mrs. S. Jones apologised that she would be unable to continue as a member of the Recreation Ground Working Group.

774/15 - Office sharing with Llanelly Community Council

This had been covered under 'Matters to report'

775/15- Consider any financial matters received

A report - Issues Arising Report for Llangattock Community Council Audit for the year ending 31 March 2015 from BDO LLP and the Annual Return for the Year ended 31 March 2015.

The report had resulted from a request made by a local resident to the External Auditors.

A number of procedural issues had been identified by the Auditor. The Chairman had discussed these with a Director of One Voice Wales and was pleased to report that, had there been any serious issues, the Auditor would have sent his report direct to the Chairman of the Council. The issues listed were noted.

The cost of the audit was almost £600 for which an invoice had been received.

It was proposed by Cllr. Mrs. J. Dobbs, seconded by Cllr. R. Jones and agreed unanimously to accept the External Audit Report.

The following list of invoices to be paid was considered and agreed. It was noted that no invoice had been received from Mr. A. Braithwaite.

A query was raised about whether the ex Clerk's salary should be paid as he had not worked his notice period of 4 weeks. The Chairman would consult about this.

L Llewelyn (Internal Audit)	£ 65.00
BDO Audit (External Audit)	£597.00
Play Inspection Company	£438.00
Royal British Legion (Poppy Wreath)	£ 17.00
Clerks Salary	£202.21
Clerks Office Allowance (April to Sept)	£120.00
HMRC (October)	£ 50.60

Cllr. Mrs. S. Kilbride left the meeting.

776/15 - Reports from the Clerk

There were no none.

777/15 - Reports from Members on outside bodies

Cllr. I. Preece and the Chairman had attended a meeting on 6 October to discuss arrangements for the closure of Nat. West Bank. The Bank would definitely be closing and the building sold although arrangements would be made to continue the ATM facility. A mobile bank was being considered for one day a month in Crickhowell and some other place in the 5 Councils' area. A Community Grant scheme was available against which the Council could submit a bid.

Cllr. Mrs. S. Jones had attended a Tenants Meeting at which parking had been discussed. The P.C.C. did not approve of resident parking permits and were planning to demolish a number of garages.

Cllr. I. Preece had attended a meeting of L.A.C.A.S.

778/15 - Date of Next Meeting

The next meeting would be held at 7.00p.m. on Tuesday, 17 November 2015

The Chairman thanked everyone for attending and closed the meeting at 9.30 p.m.

The Chairman reminded everyone of the services for Remembrance Sunday, 7 November 2015, at 10.50 a.m. at St. Edmunds Church, Crickhowell and 6.00p.m. at St. Catwg's Church, Llangattock.

Signed: _____
Cllr A Waring , Chairman

Date: _____